

LAKENHEATH PARISH COUNCIL

Minutes of the Lakenheath Parish Council Meeting held on Monday 2nd September 2019
at the Methodist Church commencing at 7:00pm

Present

Councillors E Morley (Chairman), J Hastings, D Gathercole, R Norman, W Newman, P Gyte, A Gyte, I Frost, Clare Shimmon (Clerk), Sqdn Ldr Turnbull and 7 members of the public.

1 Apologies for Absence

Cllrs Palmer, Kelly and Gentle.

2 Declaration of Interest

Cllr A Gyte - Lakenheath Football Club Trustee and Assistant Manager

Cllr P Gyte - Lakenheath Good Neighbours and Lakenheath Community SpeedWatch

Cllr Hastings - Lakenheath Keep Fit & Curling Clubs

Cllr Frost - Friends of Lakenheath Library Trustee

Cllr Norman - Village Hall

Cllr Gathercole - West Suffolk District Council Planning & Lakenheath Playingfields Association

3 Confirmation of Minutes of Meeting held on 5th August 2019

It was proposed and seconded the Minutes of the Council meeting on 5th August were signed as an accurate record of the meeting. All present at the August meeting agreed.

4 Representations from Members of the Public

Members of Hockwold Parish Council advised that they had received a number of complaints regarding Murfitts Industries Ltd on Station Road, Lakenheath, including through the night working and concerns about the amount of clearing that had been done including trees and banks that affects wildlife.

They had investigated and found no planning application at either Suffolk County or Breckland District Councils. They has also checked minutes for LPC and there had been no discussion regarding any planning application at this site.

They wanted to bring forward their concerns regarding noise, pollution and impact on wildlife.

Cllr Gathercole raised a point of order regarding public participation and whether it is restricted to parishioners only.

The clerk agreed to raise the question with SALC.

5 Police Matters including Parking & PCSO/Private Security

The clerk had chased a response form Suffolk Constabulary regarding policing in the village and again had not received a response.

6 Reports & Questions:-

(a) RAF Commander Lakenheath

Sqdn Ldr Turnbull advised that it was very quiet due to US Labour Day. He added that all squadrons are now back until spring 2020 and more night flying exercises would take place between 4th and 6th October.

The development contractors are speaking to Brandon Town Council next week regarding traffic mitigation and he would report back on the discussion.

There had been increased flying over the summer which has resulted in more complaints. One complaint was confirmed as pilot error.

Suffolk Records / West Suffolk Stories had held an event on base with another planned.

Cllr Norman thanked Sqdn Turnbull for the response to his question raised.

The Chairman thanked Sqdn Ldr Turnbull.

(b) West Suffolk District Council to include Families and Communities - Working Together across West Suffolk

Cllr Gathercole reported his frustrations with West Suffolk Council operating very differently to when he was a Member for Forest Heath District Council.

It was proposed and seconded to respond to Cllr Everitt regarding West Suffolk Families and Communities, confirming his suggestion to join with SALC meetings, and to ask questions regarding why Suffolk were so far behind other counties taking on parking duties, clarity over priority actions, would local community groups and committees be contacted direct, would concessions be given to Lakenheath parishioners using Mildenhall Hub facilities, would more sporting activities be seen in this village, how would community groups be contacted to advise them of available funding and how could ownership be taken over community assets.

(c) Suffolk County Council to include Bus Timetables

The clerk confirmed that Suffolk on Board had been asked for details of bus operators in the village but had not yet received a response.

Cllr A Gyte proposed contacting Suffolk County Council about the essential repairs to the Sedge Fen road being put back to 2020.

Cllr Norman had been advised that ambulances could not use this road at speed and response times would be delayed from Ely. The road had been in this state now for 5 months and it must be repaired before the winter months.

Cllr Gathercole reported that he had contacted Suffolk County Council, the County Councillor and the Portfolio Holder for Highways. Each time the answer received was that all issues should be reported online. Without reference numbers, the case could not be progressed.

It was proposed and seconded to contact SCC Highways, Cllr Noble and Portfolio Holder Mary Evans to urge for the work to be done before there was a serious accident. All agreed.

It was proposed and seconded to vary the agenda. All agreed.

8 Financial Matters including:

(a) Payments of Accounts

It was proposed and seconded to authorise cheques and the release of online payments for payments previously agreed. All agreed.

Payee	Description of supply	Amount
Staff	August Salaries, Income Tax, NI & Pension	£4263.43
Lakenheath Scout Group	£137 Grant	£250.00
Lakenheath Football Club	£137 Grant	£250.00
Central Garage Lakenheath	Mower Hydraulic Filter - Supply & Fit	£82.86
Suffolk Prestige Security	Alarm Maintenance & Remote Controls	£154.00
Forest Heath Fasteners	Drill Bits	£46.57
Sunrise Services (East Anglia) Ltd	Cleaning Public Toilets (June)	£276.00
BT Payment Services	Parish Office Telephone & Broadband	£19.32
PKF Littlejohn LLP	Limited Assurance Review of Annual Governance & Accountability Return	£720.00
Sutton Services Ltd	Cemetery Gravel	£96.00
Business Services at CAS Ltd	Parish Council Insurance	£2259.06
Kevin Cooke Plumbing & Heating	Cemetery Cottage - Boiler Flue	£345.60

(b) Bank Reconciliation

A bank reconciliation for 31st July 2019 was presented. It was proposed and seconded to accept. All agreed.

9 Lakenheath Cemetery

(a) To receive a Cemetery Report

Cllr Hastings gave her report, with gates, railings, hedges, a rotten window frame and a soap dispenser in the toilet to be addressed. With no funerals for a number of weeks now, the chapel needed a clean and she would address this over the next 2 weeks. She also noted that a brush for the exterior door was still needed and that the toilet would need decorating soon.

(b) To Confirm Grant of Exclusive Rights of Burial

There were none.

(c) Vehicle / Insurance / Vehicle Livery / Fuel

There was further discussion regarding the type of vehicle suitable for the Village Keeper.

(d) Cottage Ventilation

The clerk was awaiting advice from a local builder.

(e) Risk Assessment

The risk assessment was reviewed.

Cllr Hastings proposed adopting with the addition of adding risks related to the chapel. It was seconded and all agreed.

10 Heritage Trail / Celtic Cross

A response had not been received from West Suffolk Council regarding repairs to the Celtic Cross monument.

11 Remembrance Day Parade

Although a drummer had not been secured, after lengthy discussion it was proposed and seconded to proceed with advising parishioners that the Remembrance Day Parade would go ahead as in previous years. All agreed.

The clerk would continue to liaise with Lakenheath Silver Band, Sqdn Ldr Turnbull and the RBL.

Cllr Gathercole would investigate possible other drummers.

12 WWI & VE Day Commemorations

Cllr P Gyte reported that the beacon area on the playingfields had been tidied up with an additional Tommie being made. She was working with others to create a permanent memorial, using the beacon as the centre of a large poppy made of red shingle, with two Tommies and a plaque.

Cllr Gathercole asked for others to come forward to help with VE Day celebrations.

Cllr Gyte said that she would start by making contact with the schools to prepare something similar to the commemorations for the end of WWI.

13 S137 Grant Applications to include Lakenheath PCC

It was proposed and seconded to grant £250 to Lakenheath PCC. All agreed.

14 Consultations:

(a) Review of West Suffolk's Grants to External Organisations

It was proposed and seconded to make no response. All agreed.

(b) SALC Review of Governance Arrangements and Constitution

It was proposed and seconded to support. All agreed.

Cllr Gathercole left the meeting.

15 Items for Future Meetings

- Telephone Boxes
- Celtic Cross
- VE Day Commemorations
- Cemetery/Village Keeper Vehicle
- Cemetery Cottage Ventilation
- Remembrance Day Parade
- PCSO / Special Constables / Private Security
- Bus Timetables

16 Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency

The clerk reminded Members of the SALC West Suffolk Area Forum taking place at 7pm on 10th September at Lakenheath Pavilion.

The chairman reported that his 8 year tenure representing the Parish Council at Goward & Evans Charities had come to an end. With an imminent meeting, a replacement is required.

It was proposed and seconded that Cllr Norman was appointed as the Parish Council's representative at Goward & Evans Charities. This is for an agreed four year term, at which time a representative may be reappointed. All agreed.

17 To note date of next Meeting – Monday 7th October 2019

7 **Planning Matters:-**

(a) To consider all outstanding Planning Applications and if necessary, any applications received after preparation of the agenda:

The clerk read a response from the owner of the Dumpling Bridge Land Lane site.

- **DC/19/1578/FUL - Planning Application - 2no. dwellings (following demolition of existing garage) (previous application DC/18/2057/FUL) - Land Rear of 16 High Street**

It was proposed and seconded to object on the same grounds to that of the previous application DC/18/2057/FUL. All agreed.

- **DC/19/1483/ADV - Application for Advertisement Consent - (i) 1no. internally illuminated fascia sign (ii) 1no. externally illuminated hanging sign (iii) 3no. non-illuminated wall mounted flat aluminium panels (iv) 2no. non-illuminated banner frames - 46-50 High Street**

It was proposed and seconded to support. All agreed.

- **Inspectors' Reports of the Examination into Single Issue Review of Core Strategy Policy CS7 and the Site Allocations Local Plan**

It was proposed and seconded to make no comment. All agreed.

There being no further business the meeting closed at 8:20pm