

LAKENHEATH PARISH COUNCIL

Minutes of the Lakenheath Parish Council Meeting held on Monday 3rd June 2019
at the Methodist Church commencing at 7:00pm

Present

Councillors E Morley (Chairman), J Hastings, J Gentle, W Newman, P Gyte, A Gyte, S Palmer, I Frost, Clare Shimmon (Clerk), Sqdn Ldr Turnbull, Cllr Stephen Frost and 5 members of the public.

1 Apologies for Absence

Cllrs Gathercole and Norman. Cllr Palmer gave his apologies for not attending the Parish Meeting.

2 Co-option to include an up to date list of Councillors in the Lakenheath Times

It was proposed and seconded to co-opt Gerald Kelly. All agreed.

It was proposed and seconded, after each member checked their personal details, to be publish them in the Lakenheath Times.

The Chairman proposed to vary the agenda. All agreed.

3 Declaration of Interest

Cllr A Gyte - Lakenheath Football Club Trustee and Assistant Manager

Cllr P Gyte - Lakenheath Good Neighbours and Lakenheath Community SpeedWatch

Cllr Hastings - Lakenheath Keep Fit & Curling Clubs

Cllr Frost - Friends of Lakenheath Library Trustee & Lakenheath Heritage Group Member

Cllr Kelly – Lakenheath Heritage Group Member

4 Confirmation of Minutes of Meeting held on 13th May 2019

It was proposed and seconded the Minutes of the Council meeting on 13th May were signed as an accurate record of the meeting. All agreed.

7 Reports & Questions:-

(b) West Suffolk District Council

Cllr Frost confirmed that the new West Suffolk Council is underway and John Griffiths has been elected as leader. Committees will start this week and Cllr Frost will sit on Overview and Scrutiny. He can be contacted by email and all are being dealt with.

The Chairman thanked Cllr Frost who then left the meeting.

5 Representations from Members of the Public

There were none.

7 Reports & Questions:-

(a) RAF Commander Lakenheath

Sqdn Ldr Jamie Turnbull introduced himself. After 24 years in the Air Force he has now retired to the Reserves and taken up position of RAF Commander. He doesn't live on base which gives him a better perspective on traffic and noise.

His appointment represents a new beginning and he will write an article for the Lakenheath Times introducing himself to parishioners.

The recent night flying was published in advance with no more than two 48 hour sessions planned each year. The USAF must train in all conditions.

The extension work to RAF Lakenheath is underway and the main construction phase will start in the winter, with the first aircraft to arrive in November 2021.

The Chairman thanked Sqdn Ldr Neild who then left the meeting.

(c) Suffolk County Council

There were none.

6 Police Matters including Parking

Cllr Gyte provided an update on tackling parking issues. An article had been published in the Lakenheath Times and posters would be put on all noticeboards. She urges everyone to get on board and nag the police.

The police will only act if concerns are raised and she hoped that action is taken to ease parishioners concerns.

There was discussion regarding parking around the pedestrian crossing and the doctor's surgery. It was proposed and seconded to contact the police regarding putting bollards around the pedestrian crossing in the High Street and the business next to the Doctor's surgery asking for vehicles to be removed from Back Street and to help visibility by moving or using a smaller advertising van next to the car park entrance. All agreed.

Councillor Gentle arrived.

8 Planning Matters:-

(a) To consider all outstanding Planning Applications and if necessary, any applications received after preparation of the agenda:

- **DC/19/0774/HH - 14 Hallfields**
It was proposed and seconded to support in principal, subject to no fencing being erected in front of the building line, causing an obstruction for vehicles/drivers. All agreed.
- **DC/19/0919/TCA - 19 High Street**
It was proposed and seconded to object. The trees are reported to be in good condition and must be protected. All agreed.
- **DC/19/1032/HH - 78 Undley**
It was proposed and seconded to support. All agreed.

(b) Single Issue Review and Delegated Authority

After lengthy discussion, it was proposed and seconded to grant Cllr Kelly delegated authority to work with Mrs Brown and respond on behalf of the Parish Council to the current Single Issue Review Consultation. All agreed.

It was agreed to send thanks to Bill Rampling for continuing to represent the rural villages in further issues surrounding Hatchfield Farm.

It was agreed to respond to The Rural Parish Alliance A11/A14 Group with traffic issues affecting the village.

9 Financial Matters including:

(a) Payments of Accounts

It was proposed and seconded to authorise the release of online payments for amounts previously agreed. All agreed.

Payee	Description of supply	Amount
Staff	May Salaries, Income Tax, NI & Pension	£4263.43
Lakenheath Playingfields Association	S19 Annual Grant	£4000.00
County Graphics (Norfolk) Ltd	Lakenheath Times - May Edition	£450.00
Ayentee Accountancy	Internal Audit Review	£50.00
Business Services at CAS Ltd	Insurance	£18.39
Sunrise Services	Cleaning Public Toilets (April)	£270.00
BT Payment Services	Parish Office Telephone & Broadband	£72.60

(b) Bank Reconciliation

A bank reconciliation for 31st April 2019 was presented. It was proposed and seconded to accept. All agreed.

(c) Internal Audit /Review

The internal audit has been completed and it was concluded that adequate controls existed for all risk areas and control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

10 Lakenheath Cemetery

(a) To receive a Cemetery Report

Cllr Hastings gave her report and suggested a member of the Cemetery Sub-Committee completes a checklist each month.

(b) To Confirm Grant of Exclusive Rights of Burial

There were two.

(c) Chapel

Cllr Hastings advised that the pest controller had attended the chapel and could find no nests. He had advised to purchase a bug zapper which had been organised. She confirmed that the photographs are ready and the floral arrangement organised. She will give the chapel a good clean and place an article in the Lakenheath Times once the chapel is open regularly.

(d) Vehicle

Cllr Hastings had been looking at local garages. It was proposed and seconded for Cllrs Hastings, Palmer and Gyte to investigate options and inform the Council of their findings in July. All agreed.

11 Celtic Cross

A report was provided from the Heritage Group regarding the theft of the steel tops from the Celtic Cross. They have arranged a meeting with West Suffolk Council to discuss the way forward.

12 Consultation - Department for Transport issue Traffic Commissioner Consultation

It was proposed and seconded not to respond to the consultation. All agreed.

13 Overgrown Vegetation - Station Road and High Street

It was proposed and seconded to contact Planning Enforcement and Bennett Homes regarding the overgrown areas in High Street and Station Road. All agreed.

14 Great British & Village Spring Clean

Cllr Frost confirmed a litter pick planned for Sunday 23rd June at 4:30pm, starting from the village hall. Equipment sufficient for 10 volunteers had been purchased and West Suffolk Council would be approached for additional pickers and hi-viz vests. Cllr Frost will use facebook to try and attract more volunteers.

15 S137 Grant Applications to include EACH

It was proposed to grant £250 to EACH. A counterproposal of £500 was subsequently withdrawn. It was seconded to grant £250 now and to consider again in February 2020. All agreed.

16 Items for Future Meetings

- Keep Lakenheath Tidy
- Lakenheath Times
- Cemetery/Village Keeper Vehicle
- PCSO / Private Security

17 Such other business which, in the opinion of the Chairman, should be considered as a matter of urgency

It was agreed that future editions of the Lakenheath Times would be collected from the printers in Thetford.

The Parish Office will be closed for two weeks at the end of August and delivery of the Lakenheath Times will be delayed until the first week of September. An article advising groups to include notice of events to be held early in September in the August edition would be published in July.

The Chairman and Cllrs Palmer and Newman agreed to attend the Councillor Briefing to be held on 18th June at Lakenheath Pavilion.

18 To note date of next Meetings - Monday 1st July 2019

There being no further business the meeting closed at 8:15pm.

Sign

Date

CHAIRMAN

Signed as confirmation that they are a true record.