



Lakenheath Parish Council

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MINUTES

of the LAKENHEATH PARISH COUNCIL MEETING held at the METHODIST CHAPEL, BACK STREET, LAKENHEATH ON MONDAY 4th December 2023

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND. The public may make their views known at the Public Participation item: "Representations from members of the Public" on this this agenda

Three minutes are allotted for each person, the public may not speak at any other time

Present:

Cllr G Kelly (Chairman)

Cllr J Hastings (Vice Chairman)

Cllr P Gyte

Cllr A Gyte

Cllr M Hugo

Cllr W Overy

Cllr M Rowntree

Cllr D Smith

Cllr N Smith

In attendance: N Glading, Parish Clerk, C. Shimmon Responsible Financial Officer, D/Cllr G Kelly, D/Cllr T Whitehand and 2 members of the public

2023/128 **Chairman's welcome and confirmation of recording**

The Chairman welcomed everyone to the meeting. Clerk to record for minutes only.

Statement from Cllr G Kelly, LPC Chairman

There has been a lot of talk about the redundancy, but for legal reasons we are not allowed to answer any questions on the subject. I do think it is worthwhile making a few things clear.

First, and I must emphasise this, redundancy is about the job not the person. In the end it is a matter of arithmetic. We are well aware of Scott's contribution but that was never the issue.

Because the two things have been conflated, there has been a lot of misleading, derogatory and frankly insulting remarks concerning Councillors, I must make it clear that redundancy is about the job and not the person. Never the issue.

There have been misleading derogatory comments on social media. I would remind everybody that the Council has a duty to ensure that we have the best possible value for money, against a background of cost-of-living crisis, knowing that Council Tax has been increased across the board, we could not ignore our two biggest expenses, that of electricity and staff. One of the first things that the new West Suffolk District Council did was to put in place a scheme that will drastically reduce our electricity bill faster than we could have done unless we got into unmanageable debt. Nevertheless, that would not instantly reduce the pressure.

So, at the time we looked at it, we employed one full time and two part time staff. The part timers fulfil statutory roles- that's the clerk and the finance officer. We did look at whether there was any scope for reducing their hours but there wasn't.

One of the comments that seems to be repeated is that we only gave five week's notice but everyone here is aware that that came at the end of months of discussions to see whether we - or he - could avoid redundancy. Very few villages have a similar role, rather they rely on contractors and volunteers. Lakenheath was very much the outlier and frankly that situation was unsustainable.

Again, to be clear, when members of the public are asked to leave it is not because we are going into a huddle to do some plotting, it's because confidential matters are discussed. No employer is allowed to have a public debate about staffing issues- can you imagine it?

It has not been a decision made lightly, and I think everyone here did so very reluctantly, after a lot of heartache, even soul searching. But it's a no choice. I will repeat it, and I am sure everyone on the Parish Council would echo, would like to thank Scott for his efforts and wish him and his family well in the future.

It is a simple arithmetic decision - the suggestion that we should up the Council Tax and keep him on - frankly we have done the sums and it is something like an 18% increase rather than a 2% increase on our precept which, although there was all this talk on Facebook, I think if we suggested that, there would be a lot more people against it. Its sad but we have to be realistic.

I hope that the frankly appalling response from some people on Facebook ceases, because I know, and I hope most of the village know, that actually we sit here, not paid at all, and if anyone thinks we are doing anything other than for the right reason, they should go straight to the Monitoring Officer and report us. The mechanisms are there. The Monitoring Officer would take great delight in running an investigation.

I am sorry but we had no choice and regrettable though it is, we cannot argue the numbers. I just wanted to re-iterate the numbers.

At this point a member of the public asked to speak and it was confirmed that the person will be invited to do so under public participation. See below 2023/130.

2023/129 **Apologies for Absence** had been received from Sqn Leader S Geary, Cllr I Frost, Cllr J Cahill.

2023/130 **Public Participation: Representations from Members of the Public**

Limited to 3 minutes each person: it is advised that generally no decisions will be made.

A Lakenheath resident spoke:

I am Scott`s Mum I have no problem with you making him redundant. It is a cost of living. OK. What I do have a problem with is giving him only 5 weeks to get out. Thursday he was told by the District Council where he was going to go and what to pack. I do believe both Breckland and West Suffolk asked for an extension to give them a chance to find another house. They have got children. All the Council wanted was an extension. They were told we will get them housed. They left a Council house to take this job. When they took this job, although it was verbal, were told we will make sure that if anything goes awry, we will help you get re-housed. Which is what happened when Stephen, the last caretaker, left. Scott was employed for nine months before he moved into that house. Because Stephen had not got anywhere to go. So that`s my issue. I think that`s what a lot of people have issue with. They now have got temporary accommodation. It`s a two bedroomed house they have got three children. All children in the same room and mum dad and baby in the other room. Not ideal. I do believe that you could have done a bit more to help him. Nobody is in the house. It is just over Christmas. What are you doing with the house, are you renting it selling it whatever you are not doing it right now. And I do believe that this could all been avoided had you had a little bit of compassion. The redundancy I get that. Lots of people are losing their jobs in this cost of living. But he is now in a very big cost of living crisis. That`s all I have to say. I hope you take that on board. But that was badly organised.

Chairman suspended Standing Orders to enable response

Chairman: The five weeks was after months of negotiation.

(Resident): But he still didn`t put his name down until he left the house

Chairman: The second point is that as soon as we made the first move with the Councils, saying we don`t want to put the pressure on that`s the point at which the District councils said `can`t you leave it a bit longer`

That really put us in a quandary but I do take your point if there was anything else we could have done that is what would have happened. The bit about the five weeks- the District council has some rubbish systems. One of which is that you can`t go on the priority list unless you are homeless. So we tried to flag it up. We are not in a position to let them stay there.

(Resident): How long is that house going to be empty for

Chairman: It does need some work doing on it

(Resident): It certainly does. A lot of people in the village are cross

A lot of those people are not here tonight. I get that. I get that. I would not have said anything if it had not been for the fact that up until Thursday they had got nowhere to

go. Florence was in a dreadful state Hunter still wanted to go home. They don't get it. With hindsight could you have handled that part differently. You are still going to leave that house empty until after Christmas, nobody is going to go in there.

Cllr N Smith: That was down to the Occupiers Licencing Agreement

Standing Orders were re-instated

A Report on the condition of Cemetery Cottage will be compiled by the Clerk and available at the January meeting. All work will require three quotations, as required by statutory sector financial regulations.

2023/131 **Reports & Questions**

- a. **Update from Sqn Leader S Geary:** not present and clerk confirmed no report had been received. There has been no update. The Chairman told the meeting that he and the clerk had attended a reception on the Base, where the clerk met Vikki the new PR person. There were co-operative vibes.
- b. **Update from West Suffolk District Councillor:**
D/ Cllr Whitehand apologised for not attending any meetings so far this year. She said that she would leave it to the other District Councillor, D/Cllr Kelly, to talk through what's been happening at the District Council.

She spoke about the redundancy, confirming that she had told people to come and speak to councillors and stop the tittle tattle and nastiness, find out the facts. Additionally, she shared that she has been on the parish and the school governors for a lot of years and had to make similar tough decisions. She is not convinced that volunteers will continue to help. Will the contractors be any cheaper? Cllr Kelly confirmed that the numbers that LPC were talking about were about the cost of continuing to employ and the cost of contractors. The difference is huge.

D/Cllr Whitehead confirmed that, if she disagrees with a District council subject, she won't follow like a sheep. Have to see where it goes.

D/ Cllr G Kelly informed the Parish council meeting that there is a District council meeting tomorrow about the Local Plan, however, there is no way we can get all the changes in that we want to. There are three things of interest:

1. Number of affordable homes has to increase
 2. We will no longer just roll over when the developer says 'we cannot afford to do that'
 3. Principle residence: can be done by area – covenant has to go in that you have to live in the property. Average prices should be lower and there's no Council Tax income from USAF
- Q. What has happened to the S106 allocations?

A. Suffolk County Council said that they wanted it all for the new school. In fact, some of it went to the new school and some went to the NHS, specifically to White House surgery in Mildenhall and Red Lodge surgery.

Q. Does the Parish get say in the wording of the S106?

A. At the time, no. But District Councillors can insist that they are consulted, so be re-assured.

Comment: Thank goodness for our District Councillor.

Still due to get an extra 100 houses at the top of Briscoe Way, which does not have planning permission. I am trying to get it out, on the basis that this will happen before 2040.

Roads have been put in ready for the school

Another application is for 81 affordable Housing Association houses

The Local Plan goes out for another period of consultation in January 2024. Please encourage participation.

Q. Only one road goes straight through, what about the extra weight of traffic, does no-one care?

A. A lot of people care, same as the Eriswell Road development.

Natural England has said that Brandon is a `special area` (Stone Curlews nesting inside area of special protection), although Brandon would welcome housing development. Lakenheath had Stone Curlews nesting within 200 yards of the Eriswell Road site (evidenced by BBC) but that's not inside the Special Protection area. There is mitigation because there are two hectares being cleared at Icklingham, outside the Special Protection area and it is assumed that the Stone Curlews will migrate there. With their luggage.

Lakenheath has 5% of the population of West Suffolk and between 2011 and 2021 we had 17.5% of the population growth.

Q: I had heard that our previous District Councillors were asked about Lakenheath Surgery?

A: The problem with that is that they don't ask the Surgery but NHS Estates.

D/Cllr Whitehand told the meeting that she is of the opinion that our Lakenheath surgery is coping, in Mildenhall you can wait long time for a call back

D/Cllr Kelly mentioned that Suffolk Observatory have just published their report, and it looks as though at some point in the future there will be discussion over whether Lakenheath is a village or a town

Ongoing discussion about the weedkiller glyphosate, every authority bar one has agreed that it is non carcinogenic. West Suffolk cut the verges on behalf of Suffolk County Council, who pay for one cut a year and claim that the substance is harmful to bees. West Suffolk may decide to discontinue this practice, there is a limit to what WSC can do.

- c. **Update from Suffolk County Councillor:** Not present

2023/132 **Confirmation of accuracy of the Minutes of the LPC Meeting held on 6th November 2023**

- a. The Minutes of the LPC meeting held on 6th November were unanimously **AGREED** as an accurate record, and the Chairman was authorised to sign.

2023/133 **Payment of Accounts (Appendices at A)**

The RFO, Clare Shimmon, asked the Chairman for permission to speak about issues raised by the resident who spoke at Public Participation:

Mrs Shimmons was Scott Evans Line Manager at the time he was employed.

The previous village keeper retired and he needed social housing. Appropriate new housing was being built at Beck Row. The Parish Council at the time did exactly what the current Parish Council has done, and wrote to two District Councils, to giving details and date of the situation. He moved out on his retirement date. The Cottage was then empty for nine months whilst work was being carried out, particularly to the specifications of the new Village keeper. There was a lot of money spent on it, the Parish Council at the time wanted it at a good standard for the family to move into.

The Parish Council at the time paid the rent on the other property that Mr Evans and his family were living in until the Cottage was handed over to them.

- a. The October Accounts were unanimously **AGREED**
There were two bills for the cleaners because the first had not been received in time for the previous month.
The Work Nest invoice: It is thought that this has another two years to run. Birketts will look into this contract. The RFO and Clerk have questioned the Contract, which was signed by the previous administration
- b. The Bank Reconciliation was **AGREED**
- c. 2024/25 Budget Setting
With prior input from the Councillors as to what is to be considered for the budget and next years precept, the RFO had put together a skeleton budget. Councillors were asked if they had any amendments as this must be finalised at the January meeting. Cllr Hugo may wish to revisit the Tree project budget figures.
Last year there were 1,453 houses in the village, this year there are 1,416. The figures are subject to the Tax Base remaining as notified.
Conversations are going on about USAF personnel non-payment of Council Tax, the funds that are paid centrally (thought to be c. £8 million) are not filtering down to Parish Councils. This is, of course, not a sustainable situation. Other villages are in the same position.
A 2.45% increase will still eat into LPC reserves.

The RFO had looked into the differential between having a Village Keeper and not having a Village Keeper: if the Village Keeper job had been retained, this would have meant a precept increase of 18%. This was not acceptable to the Councillors and it is thought that neither would it have been to the majority of Lakenheath Council Tax payers.

It was **NOTED** that if the number of USAF personnel continues to rise, as anticipated, it affects the chances of local people buying homes and raises the number of non Council Tax paying inhabitants. There will be some saving once all the streetlights are converted to LEDs.

Non receipt of USAF payment of Council Tax by the Parish: it was further **NOTED** that, for the first time ever, the Leader of West Suffolk Council and the Chief Executive of West Suffolk Council have taken the issue on board. This has been brought about by the change of elected District Council Members.

The RFO will not be present at the next meeting: she will put the precept papers together for the Chairman to sign.

- d. A donation to Lakenheath Methodist Church Donation for use of the facilities of £1,000 to cover the use of the Church Hall for the last several years was unanimously **AGREED**. It was further **RESOLVED** to pay quarterly henceforth at £30 per meeting.
- e. Lakenheath Times advertising revenue is £5,564.60, the cost of the magazine has halved since the change. There needs to be a proper review of how the new style magazine has been received.

2023/134 **Parish Report**- Chairman/ Clerk on recent and forthcoming issues/ topics

- a. **Update on New School:** LPC has been approached by SCC to see if there is any way we can help with funding the 30m path from the junction of Marabella drive and the bottom of Maids Cross Way/ Barr Drive: this would mean pedestrian access from Covey Way to the new school. Tarmac figures to be supplied at the next meeting. The end date of 2025 remains in place
- b. **Update on old school building:** no movement but LPC need to try and ensure it gets used. Use by the Library is a possibility. LPC should consider options and formulate a plan.
- c. **Update on ANPR purchase:** The Chairman will forward the SID report on to Inspector Lyon: fastest speed was 90mph. LPC has been unable to persuade anybody that ANPR is the answer. Cllr Rountree told the meeting that the new solar SID is not reading correctly. Clerk advised that Mr Tolmie had checked and it appeared to be accurate. Clerk to check and report back, if necessary, to ask Westcotec to attend. Councillors to consider the purchase of a second solar SID at the next meeting.

- d. **Update on abandoned dog at 22 Arrowhead Road:** there has been no noise from the animal for three weeks, it is thought that the owners have returned.
- e. **Planning: NOTED:** there was no Planning Sub Committee meeting in November 2023
- f. **LPC Representative, Village Hall Management Committee:** The Councillors appointed Cllr M Rountree as LPC Representative on the Village Hall Management Committee.
- g. **Update on complaint to Royal Mail**
The Clerk had written a complaint and had received back a generic reply. Clearly this is still going on. Chairman will contact the BBC again. Ofcom have just imposed a £5.6m fine. Chairman will contact Ofcom.
The Post Office has nothing to do with Royal Mail
- h. **Update on Lakenheath Chain of Office:** first outing last week. The Parish Council purchased it and Cllr Kelly donated a commensurate amount. The Councillors thanked Cllr Kelly.

2023/135 Lakenheath Parish Councillor/ Officer Reports

To receive reports from

- a. **Business forum:** (Cllr W Overy) no movement
- b. **Environmental update** (Cllr J Cahill): not present
- c. **Mobile network infrastructure** (Cllr Frost): not present but had sent in a report that the Clerk read out *"I've reached out to Mobile UK about the Shared Rural Network Scheme, a partnership of HM Government and the mobile network industry to improve rural mobile coverage, to see if they can help us improve our mobile network. The scheme may only apply to more remote rural areas but it doesn't hurt to ask. I am happy to keep badgering away at this until I've either exhausted all options or mobile network improves."*
- d. **Lakenheath Streetlights** (Cllr I Frost): not present but had sent in a report: *"There are still two faulty lights outstanding to be fixed from my previous report to Pearce & Kemp which are Unit 128 on Wingfield Rd and Unit 185 on Sandgalls Road. Both of these had to reported to UK Power Networks due to electricity supply issues which means they'll take longer to fix sadly.*
I've noted down all the fault lights Cllr Rowntree has reported to me and I've taken the time to visit some of them to check for myself. This week I'll be sending that list of faulty lights to Pearce & Kemp so they can be fixed/replaced with warm white LED lights. The turnaround for this is 4-6 weeks so by January these should all be done hopefully. I had a phone call with Lacey Sewell of Pearce & Kemp on the 27th of November about West Suffolks Decarbonisation Initiative Fund covering the full cost of our street light upgrade project and he said that was interesting and really good news. I've scheduled a meeting at the parish office on the morning of the 13th of December with him and the Clerk to discuss using the district council fund to complete the project and how that will work."

- e. SID Report (Clerk) (**Appendix B**)
- f. **Speedwatch team** (Cllr P Gyte)
Not out much as three members unwell, two members are temporarily sick.
Thanks for what you do Chairman. Parking officers were in the village recently
- g. **Tree maintenance project update** (Cllr Hugo) Three people coming on 6th December who are being met by Cllr N Smith. All quotations to be returned by mid January.
Last time the coppicing was done, UKPN were supposed to do the wires going through the trees. Joshua Tree have said they keep trying UKPN who comment that they will get round to it.
- h. **Fence outside the allotments on High Street** (Cllr P Gyte)
An application is expected at the next meeting. Locality money could cover an upgrade.
- i. **Update on Christmas arrangements** (Cllrs Kelly, Hastings and P Gyte) Six Councillor elves were out today, and made a good start The Baby trees are ready to go.
The big donated tree (12 foot) is expected tomorrow morning.
The support base was to be a disused modified wheel, sadly this was stolen from the site. The Chairman is seeking a replacement with the help of a very helpful parishioner.
There are services under the ground so the permanent provision of electricity will need to be carefully thought out.

2023/136 **Matters relating to Lakenheath Cemetery/ Yard**

- a. **Cemetery Committee Report:** The Cemetery is looking very good, there had been one complaint about fallen leaves and the Committee had organised a volunteer clearing session on November 28th; this took several hours and resulted in over 35 rubbish sacks being filled.
Michelle

2023/137 **Grant Requests**

- a. **Lakenheath Playing Field Association:** deferred from last meeting
Councillors considered the application. Councillors are mindful to support, however, due diligence on the part of the Council requires
 1. Up to date quotation and
 2. Up to date financial statement and
 3. Information as to whether funds have been raised towards the project since the application was made (it was noted that the PFMC have not raised money themselves towards the project).

It was further noted that the PFMC Chairman`s Report does not mention that the Parish Council purchased and installed the adult gym equipment at the Playing Field.

Chairman and RFO will inform the PFMC. **Deferred to next meeting pending above information**

- b. **Consolidated Charities Allotment fencing:** next meeting

2023/138 **Report - Summary of Playground faults identified by Play Inspection Co.**

- a. To consider the report and both initial/ longer term actions
Clerk to facilitate meeting with Ryan from IA Play and Cllr Mike Rountree
- b. Update on cleaning of play area: Cllr Rowntree reported that the cleaning was going well. However, there are bins which are not managed or owned by LPC by the skatepark and the yellow bin on the playing field that are not emptied, and the contents are unsightly and smell awful. The Chairman will speak to D/Cllr Ian Shipp at the District Council as he leads Parks and Recreation, asking him to look into. Clerk to order more bin bags from West Suffolk. The Councillors thanked Cllr Rowntree for his work.

2023/139 **Items for Future Meetings**

- a. The clerk informed the meeting that Sgt. Peter Maxfield has been appointed as Lakenheath Parish Community Police Officer. Clerk to write and invite Sgt. Maxfield to an LPC meeting. **(Appendix C)**
- b. Emergency planning

2023/140 **Such other business which, in the opinion of the Chairman,** should be considered as a matter of urgency: none

2023/141 **Information:** none

2023/142 **MATTERS TO BE TAKEN UNDER EXEMPTION:** none
Meeting closed 8.54pm

Appendix A Accounts

LAKENHEATH PARISH COUNCIL RESPONSIBLE FINANCIAL OFFICER REPORT DECEMBER 2023

- Please find bank reconciliation for month end 31st October attached.
- Please find a summary of payments, for authorisation attached.
- Allowing for proposed projects during financial year 2024/25, please find for further discussion, a skeleton budget attached.
- To consider a donation to Lakenheath Methodist Church for use of the facilities.

Clare Shimon

Responsible Financial Officer

Lakenheath Parish Council

Bank Reconciliation 31st October 2023

Balance at 30.09.2023	£337,638.03
Uncleared payments from previous period	£774.80
	£336,863.23
Income	£517.87
	£337,381.10
Less Expenditure (Chqs, Online Pmts + D/Ds)	£5,917.20
	£330,463.90
Represented by:	
Balance in Current Account	£6,485.14
Balance in Lloyds Bank Deposit Account	£76,422.82
Balance in Unity Trust Bank Deposit Account	£77,559.14
Balance in Nationwide Deposit Account	£85,105.36
Balance in Cambridge Building Society	£80,714.17
Balance in Lloyds Bank Deposit Account - Speedwatch	£644.09
Balance in Lloyds Bank Deposit Account - NP	£0.00
Balance in Lloyds Bank Deposit Account - Lakenheath Times	£3,990.03
	£330,920.75
Less Payments not Presented	
HMRC	£456.85
	£456.85
	£330,463.90

Date		Payee	Description of Supply	Amount
Payments Received				
October			Interest Payments	£237.87
October			Cemetery Fees	£270.00

Date	Transaction	Payee	Description of Supply	Amount
Payments Made				
24.11.2023	Online	Staff	Salary Payments - October	£6,456.63
24.11.2023	Debit Card	B & Q	Christmas Lights	£99.98
27.11.2023	Debit Card	Tesco	Meeting Refreshments	£72.00
05.12.2023	Direct Debit	British Gas	Electricity - Public Toilets	£38.08
08.12.2023	Online	BT Payment Services	Parish Office Telephone & Broadband	£83.36
08.12.2023	Online	BT Payment Services	Parish Mobile	£52.50
08.12.2023	Online	Michael Murlat	Mole Catcher - Lakenheath Cemetery	£65.00
08.12.2023	Online	S Evans	Open & Closing Public Toilets - October (inc sickness cover)	£405.54
08.12.2023	Online	Suffolk County Council	Mileage	£48.60
08.12.2023	Online	Suffolk County Council	Structural Street Lighting Column Testing	£3,712.80
08.12.2023	Online	Forest Heath Fasteners	Padlock & Equipment Repair	£16.01
08.12.2023	Online	R A Cash	Cemetery Cottage - Reaplace window & back door handles	£185.00
08.12.2023	Online	Worknest	HR Advice - Annual Subscription	£5,065.12
08.12.2023	Online	Sunrise Cleaning	Cleaning Public Toilets - June to September	£2,218.70

* Payments to be authorized/signed

Signed

Dated

Lakenheath Parish Council

	Actual 2022/23	Budget 2023/24	Projected Year End 03/2024	Proposal 2024/25	% +/-	
Receipts						
Cemetery	4,410	5,000	5,000	5,000	0%	
Other (Inc. Bank Interest, Grants & VAT)	51,046	17,500	40,000	20,000	43%	1
	55,456	22,500	45,000	25,000	25%	
Payments						
Staff	45,673	60,000	60,000	30,000	-50%	2
Village Keeping				13,000	100%	3
Cottage/Chapel	2,809	10,000	25,000	10,000	0%	4
Cemetery	3,290	6,000	5,000	10,000	66%	5
Machinery Capital Expenditure	2,705	0	0	0	0%	6
Machinery Expenditure	0	0	0	0	0%	6
Street Lighting	35,861	53,000	53,000	53,000	0%	
Admin	7,272	3,500	5,000	3,500	0%	
Insurance	3,478	4,000	4,000	3,000	-25%	7
Subscriptions	1,071	1,200	1,100	1,200	0%	
Training	52	1,000	500	500	-50%	8
Newsletter	7,686	5,000	8,600	7,500	50%	9
Section 137	905					
Section 19	0					
Village Hall	1,000					
Grants		12,000	12,000	12,000	0%	
Playground	878	25,000	2,500	25,000	0%	10
Village Facilities	30,073	12,000	25,000	12,000	0%	11
St Mary's	2,660	10,000	5,000	10,000	0%	
VAT	17,436	42,500	32,500	42,500	0%	
Professional Fees	4,030	5,000	5,000	5,000	0%	
Neighbourhood Plan/High St Regeneration	21,701	9,000	9,000	9,000	0%	
Trees				8,000	100%	12
Green Spaces		1,000	1,000	1,000	0%	
	188,580	250,200	254,200	256,200	-1.5%	
Reserves						
Earmarked Reserves						
Street Lighting		25,000	25,000	25,000		
St Marys		13,000	13,000	13,000		
Cemetery Cottage/Chapel		5,000	5,000	5,000		
Training		1,000	1,000	1,000		
Children's Play Area		5,000	5,000	5,000		
General Reserves		83,700	112,200	58,500	13	
		132,700	161,200	107,500		
Precept			177,800	177,500		
Projected Income			45,000	25,000		
Decrease/Increase Reserves			(31,400)	(53,700)		
Projected Expenditure			(254,200)	(256,200)		

Explanation

1. 2023/24 Sale of equipment
2. Clerk & RFO only
3. Village keeper no longer employed
4. Costs to rent/sell cemetery cottage
5. Includes new beds at entrance to cemetery
6. Equipment no longer required
7. No insurance premium due on Gator
8. Training may be required but can be met from reserve
9. Increased cost to be partially offset by advertising revenue
10. To include repairs to surfacing
11. 2023/24 includes increased village keeping costs
12. To cover tree survey & costs
13. Street lighting work will reduce overall annual energy costs and reliance on general reserves

Appendix B SID report November 2023

On 15 June 2023 at 10:00 the new SID was installed on the B1112 on the pole located on Station Road. The SID was positioned to monitor traffic coming into Lakenheath from Wangford. Traffic speed and counts were measured up until 15:00 on 20 November 2023. The measurement point is 450m past the point where the 30MPH zone starts.

Due to low sunlight conditions and tree cover, the solar panel was not as effective as in the summer months. 15 days of measurements were lost due to the battery going below the operating threshold of 11.8V.

There are between 2900 and 3600 vehicles per weekday passing this point heading into Lakenheath.

There are between 2100 and 2500 vehicles per day over the weekend heading into Lakenheath.

The busiest times during the week are 07:30-08:30 (Avg. 216 cars p/h) and 16:15-17:15 (Avg. 304 cars p/h).

The 85th Percentile Speed (most people) travel at or below 34.9 MPH past his point.

The 50th Percentile Speed (half the traffic) travel at or below 29.1 MPH past his point.

The fastest speed recorded was 90MPH (x3). There were also 1875 vehicles exceeding 50MPH.

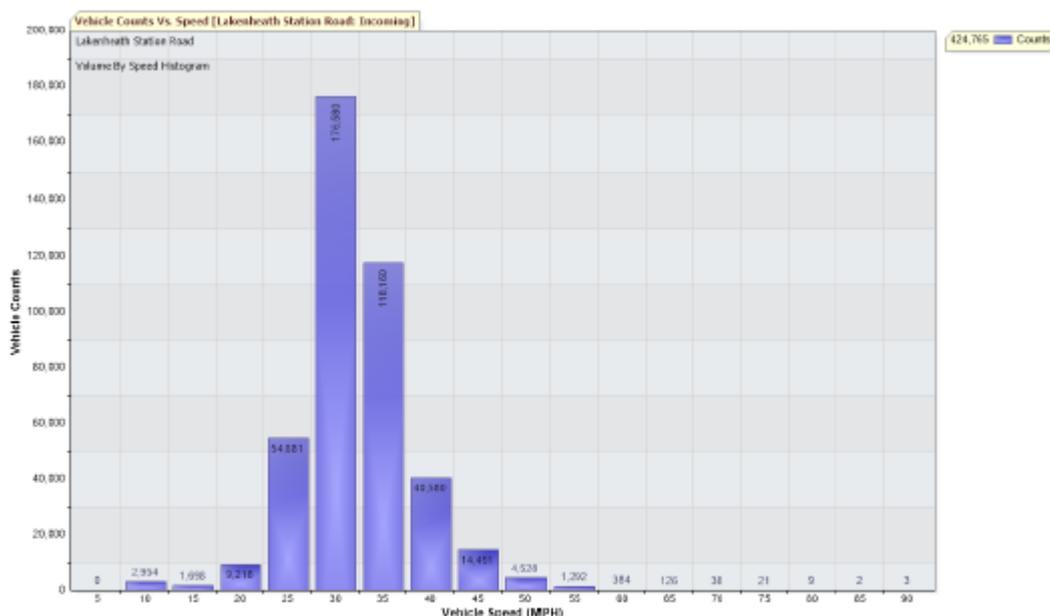
The next pages show:

- Speed vs vehicle counts at the point listed above.
- Average hourly volumes passing this point
- Typical daily volumes passing this point.
- Speed exceedances of 35MPH for this period

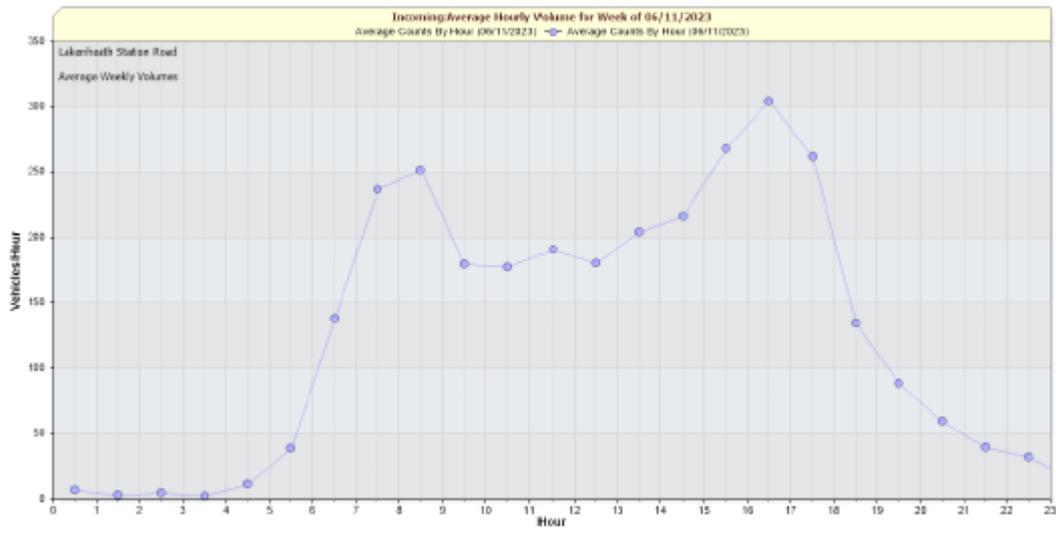
The Battery was swapped on 29/11/2023 and replacement unit measured 12.9V.

PV panel should be rotated towards trees (facing south) to gain maximum exposure to available winter sun.

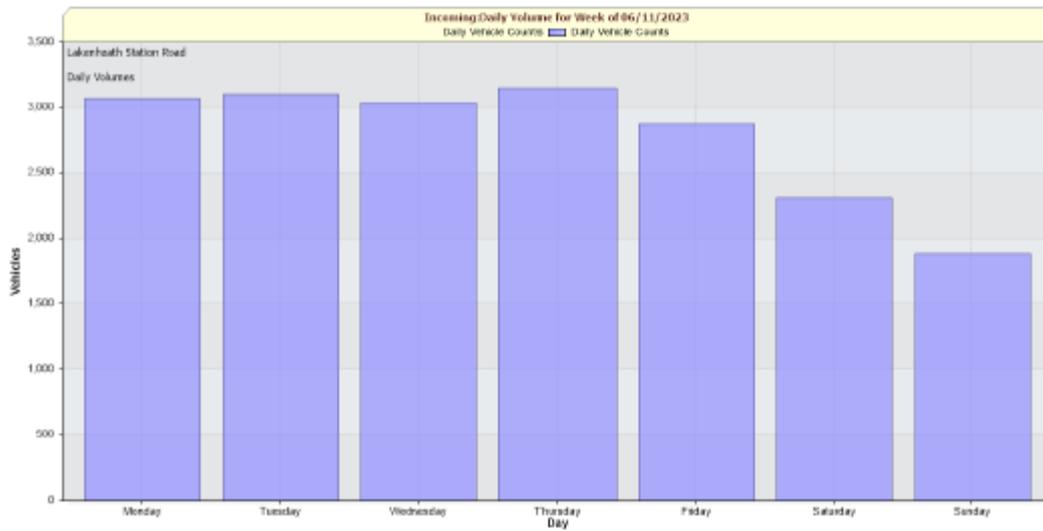
For the most effective use of the Solar PV panel, and safe access for operations personnel, a pole should be erected at <https://what3words.com/shun.petty.plank> and the SID and PV moved to this location. Safe access to SID via Woodlands Drive.



15/06/2023 to 20/11/2023 on Station Road – Traffic from Wangford



Average hourly volumes heading into Lakenheath from Wangford



Typical daily volumes heading into Lakenheath from Wangford

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0-1	5	7	9	3	8	16	13
2-2	1	3	0	2	4	8	15
2-3	4	0	3	1	4	5	4
3-4	2	1	3	4	5	3	0
4-5	7	4	12	7	8	6	0
5-6	43	26	30	31	38	17	7
6-7	78	51	66	76	72	31	18
7-8	104	65	109	98	101	40	28
8-9	60	39	57	78	59	48	34
9-10	71	34	46	49	43	86	53
10-11	68	31	65	54	50	81	73
11-12	71	38	72	87	65	60	57
12-13	73	49	65	72	50	93	86
13-14	89	49	103	78	97	106	79
14-15	79	44	71	74	83	96	95
15-16	66	48	82	92	66	77	90
16-17	46	47	88	75	84	70	73
17-18	37	40	52	44	56	51	71
18-19	36	30	57	58	51	41	42
19-20	20	21	46	35	50	35	31
20-21	20	25	44	27	39	52	30
21-22	9	14	34	38	34	23	27
22-23	17	16	31	31	40	28	11
23-24	7	7	11	15	18	20	17
Totals	1013	689	1156	1129	1125	1093	954

Exceeding Speed of 35MPH - November

Appendix C

I am writing to you to introduce myself as the Community Police Sergeant having responsibility for your Parish.

Suffolk Constabulary have recently had a major re-shuffle in it's provision of community policing with the intention of being much more visible, involved in many more local engagements and in working together with other agencies and stakeholders in order to tackle community issues such as Anti-social behaviour much more effectively.

This is a major change to the previous model, which saw the local community teams also managing volume and low level investigations as well as community engagements, problem solving etc.

I would like to begin attending Parish Council meetings, shifts permitting, in order that I can provide information such as crimes and issues affecting your area. On the occasions when I am not on duty at the time of your meetings I would aim to provide a written update.

With all this in mind would it be possible to create an agenda time at each meeting in order to present policing updates and to field any questions or concerns that councillors, or attending public may have.

I look forward to hearing from you and meeting you all soon.