

LAKENHEATH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
at the METHODIST CHAPEL, BACK STREET, LAKENHEATH
ON MONDAY 6th FEBRUARY 2023 at 7pm
MINUTES

Present:

Cllr G Kelly (Chairman)
 Cllr J Hastings (Vice Chairman)
 Cllr J Cahill
 Cllr I Frost
 Cllr J Gentle
 Cllr P Gyte
 Cllr A Gyte
 Cllr M Hugo
 Cllr E Morley
 Cllr R Norman
 Cllr W Overy

In attendance: N Glading parish clerk and 3 members of the public

2023/203	The Chairman welcomed everyone to the meeting. Apologies: D/Cllr S Frost (had sent apologies by text to the Chairman)	
2023/204	Declarations of Interest: none	
2023/205	Representations from Members of the Public: none	
2023/206	To receive Reports & Questions from	
a.	<p><u>Update from Lakenheath RAF representative: Sqn. Ldr. S Geary:</u></p> <p>In addition to the routine training sorties conducted throughout January 2023, the 48th Fighter Wing had aircraft deployed to Poland for deterrence operations on NATO's Eastern Flank and they hosted Norwegian and Netherlands F35 aircraft for Exercise Point Blank during the period 17-20 January.</p> <p>The 48th Fighter Wing has been shortlisted for the Commander in Chief Installation Excellence Award for 2021/22. Consequently, the Station hosted a visit by the Commander in Chief Installation Excellence Award Review Team on 9 and 10 Jan 23. During their visit, the Review Team engaged with UK Military personnel, Honorary Commanders, and members of the local community about 48th Fighter Wing's collaboration and engagement with, and their contribution to, the Host Nation. I will let you know the outcome of the competition in due course.</p> <p>The MOD Surgeon General (UK 2*) visited the 48th Medical Group Hospital on 12 Jan 23, and RAF Lakenheath hosted a VIP visit by the US Ambassador to the Court of St James on 27 January.</p> <p>I delivered a presentation on the USVF and my role as the RAF Commander at the Norfolk RBL Annual Conference on 4 Feb 23.</p> <p>The agreement for 48th Fighter Wing to use a small parcel of land outside of Gate 2 (Lords Walk) for parcel/shopping goods deliveries and collections has been signed, sealed, and delivered by the Defence Infrastructure Organisation and Elveden Estates. It is hoped that the land will be formally handed over to 48th Fighter Wing later this month.</p>	

	<p>Please note that 48th Fighter Wing lost a lot of training sorties throughout November and December 2022 due to poor weather in the early mornings. Consequently, to try and avoid the bad weather, they are trialling starting their flying programme later in the day and flying later into the evening throughout January 2023.</p> <p>Regarding the US Representative for Lakenheath Neighbourhood Plan, I have chased up and hope to confirm the nominations in the next few days.</p> <p>Q: You were going to bring community engagement volunteers to the meeting – how do we acquire?</p> <p>A: Both of the original volunteers have now left. Please send me details of the projects/ assignments and I will ask for volunteers. Try to avoid US holidays.</p> <p>Q: How bad weather has the weather got to be before flying is cancelled?</p> <p>A: Fog and ice - level of risk is assessed</p> <p>Q: Are there set days for flying?</p> <p>A: Every day of the week is a fly day</p> <p>Q: Some days the take-off is vertical?</p> <p>A: Air crew practice/ training for differing combat scenarios</p> <p>Q: Can you stop aircraft taking off over built-up areas?</p> <p>A: There are no rules stopping them flying at low levels but try to avoid.</p> <p>Q: Where are the F15s?</p> <p>A: F15s are in Poland</p> <p>The Chairman commented that unrestricted take offs set off many car alarms, and was not satisfied with the response from Sqn Ldr Geary. It is anticipated that Sqn. Ldr Geary will investigate the issue and respond to this question at the next meeting.</p> <p><i>Sqn. Ldr. S Geary left the meeting</i></p>	
b.	<p><u>Update from West Suffolk District Councillor Member:</u> D/Cllr S Frost had given apologies, see update from D/Cllr C Noble at c.</p>	
c.	<p><u>Update from Suffolk County Councillor Member:</u> C/Cllr C Noble told the meeting that there is a 3.99% precept increase have had 2-3 years when reserves were decimated.</p> <p>Potholes are all registered. Trying to get a team out, especially to the one outside Trawlers Catch.</p> <p>I have been copied into the streetlighting project which Cllr I Frost is leading on.</p> <p>Help and information that LPC can provide is very important: risk of hypothermia, please check on elderly neighbours.</p> <p>Launched the men's shed breakfast- 8 or 9 people attended. Next one is on 4th March 2023, free breakfast, and an opportunity for older chaps to chat.</p> <p>Elections this year (no polling station at Sedge Fen)</p> <p>Please would LPC promote ID requirement, which has been introduced to combat areas of fraud.</p> <p>Q: Fen road sinking needs repairs</p> <p>A: Was repaired last year never ending cycle, SCC are aware</p> <p>Q: Eldon Drove site is progressing- there is now a wall around Highbridge: after four years of enforcement action, what is currently happening?</p> <p>A: There is always balancing act, Cllr S Frost is on it and copies me in on the progress. Will raise again and enforcement will go again. Officers have to work within the law.</p> <p>Q: I emailed you about the new Lakenheath Times, 400 words, deadline 10th February</p> <p>A: Will do. I think that the Lakenheath Times is very important, some people are not online, noticeboards to inform.</p> <p>The Chairman commented that LPC now has Facebook and Instagram page- so can disseminate information quickly. There are people who don't want a paper copy, LPC are hoping to cover all the bases.</p> <p><i>C/Cllr C Noble left the meeting</i></p>	
d.	<p>Update on Sedge Fen Village Hall conversion: update from Mrs W Barnes: Cllr A Gyte contacted had been in touch and Mrs Barnes said that she has sent an email to the clerk on</p>	

	6 th January. This had been reported at previous meeting (January) Clerk had advised Mrs Barnes to consult with the Communities Team at West Suffolk Council for up to date information on Constitutions for Village Halls. Mrs Barnes had contacted Kiri at West Suffolk Council The debris clearing was due to start before Christmas. Mrs Barnes told Cllr Gyte that the services should be connected in time for May.	
2023/207	Minutes of the Meeting held on 9th January 2023	
a.	The agree minutes of the Parish Council meeting held on 9 th January 2023 were unanimously AGREED	
2023/208	Elections May 2023	
a.	<p><u>Clerks update on May 2023 Elections:</u> All councillors officially retire on 9th May 2023. LPC will need to have a meeting of the new Council within 14 days of the 9th May 2023 Clerk has nomination papers if any councillors considering standing would like to take them. A paper giving a brief summary of election dates and further information on elections, including websites to assist with more complicated enquiries, was distributed to all councillors.</p> <p>Purdah, also now known as the pre-election period starts on 22nd March 2023, normal work goes on, but the council should be careful not to issue publicity which could influence voters, or report views in a way that identifies them with candidates and avoid any controversial items that might lead people to vote in certain ways.</p> <p>Q: If there are spaces can we get that information out to the community?</p> <p>A: As is usual practice, West Suffolk Council will issue the Election Notice to the clerk and she will display these on Noticeboards, the website and Facebook. If there are fewer candidates than the allocated number of councillors, this will mean an uncontested election. Post election, any vacancies may be filled by co-option in the normal manner. If there are more than the allocated number of candidates, this will trigger a normal election process with the associated procedure and costs.</p>	
2023/209	Financial Matters	
a.	<p>The Financial Report from Mrs C Shimmon, RFO was considered</p> <p>(i) The Accounts payable for January 2023 were unanimously AGREED</p> <p>(ii) The Bank Reconciliation was AGREED</p>	Appendix A
2023/210	Parish Report- Chairman/ Clerk on recent and forthcoming issues/ topics	
a.	<p>Update on the appointment of a Lakenheath Footpaths/ Open Spaces Warden (clerk)</p> <p>The councillors had been copied an email from the person (who wishes to remain anonymous) that already carries out some of the footpath work, but does not wish to be LPC footpath warden. The Chairman commented that LPC are missing out on crucial connection, as there is no footpath warden reporting to the council. The clerk has heard from another person who would like to take on the warden role. The second individual to be told about the walkers group, introducing both people.</p> <p>Cllr Hugo will use Facebook and social media to promote the project once role clarity has been established.</p> <p>Clerk confirmed that the Eriswell footpath warden has offered to work with the LPC warden.</p>	
b.	<p>Update from clerk on repairs to playground</p> <p>(i) The buddy swing and zip line repairs as identified in the inspectors report are under way.</p> <p>(ii) Roundabout: the engineer could take out the bearings- there are no guarantees that this would work. Clerk suggests a new disabled friendly roundabout. Cllr Morley commented that when Cllr P Gyte took on the play area repairs and a considerable sum was spent, it was agreed that LPC would look at replacing the roundabout.</p> <p>The bark chippings are under the other roundabout. Clerk to investigate the provision of a disabled child's roundabout and wet pour resurfacing.</p>	
c.	Change of venue for parish council meetings	

	The clerk reported that the Methodist Church has kindly allowed the use of the Church area for council meetings. Furniture must be replaced exactly as it was.	
d.	Quotation for cleaning at weekends from cleaning services: no response, clerk to chase.	
e.	Purchase of Pandora Speed Indicator: there has been a substantial price increase: clerk to obtain a quote from Westcotec. It was unanimously AGREED that Cllrs Morley and Hugo would have delegated authority to decide which unit should be purchased.	Appendix B
f.	The update on West Suffolks Local Plan was NOTED There has been further delay with the Local Plan. The Neighbourhood Plan has also been delayed.	Appendix C
2023/211	Items from previous meeting	
	(i) Cllr Kelly reported on the BT site: the High Street Regeneration Plan is now available, the BT site features highly. The application to BT from LPC has now reached the formal application stage. On the other side of the road, bulbs and then wild flowers are envisaged. The old fence will be removed and seats installed, with planting. A framed mural made by local school children will be put on the building walls. The School is very keen on this idea. It will be part funded by Neighbourhood Planning funds, specific government funding, charitable contributions and BT. It was suggested that there should be a steer towards a theme, e.g. flowers/ birds/ history.	
2023/212	Matters relating to Planning	
a.	Cllr Overy gave the Report of the Planning Committee of the meeting held on 25 th January 2023 this was RECEIVED and NOTED . The Chairman described the normal consultation process: it appears that one application has vanished from the consultation process. Recent notice about the Station Road Plan which requires further discussion as it involves 'landscaping' and the potential to fill.	Appendix D
2023/213	Matters relating to Street names and Streetlights	
	(i) The new sign with the incorrect name of Convey Way has been taken down and the correct signage installed. One sign has already been damaged. (ii) The request to name 'Docking Drove' which had been emailed to the councillors 28/01/2023 was unanimously AGREED	
	(iii) Unit 207 Highlands Lakenheath (Quotation received 30/01/2023) was AGREED at £467.50; it was further AGREED that the tele-cell system would be added. (iv) Further outages will be discussed at the SCC Highways meeting next week, arranged by Cllr I Frost. Cllr I Frost is going around the village in the evening to check units that are malfunctioning. Please would councillors email Cllr I Frost if there are any lights out near to their address. Unit 6009 is out- this is a Housing Association unit responsibility. Cllr Morley told the meeting that this unit had been paid for by the council in the past: how far does the parish responsibility for outages that are the responsibility of others extend? No news on the testing programme commencement date, although he is chasing this. Cllr Frost will ask about a man wearing a hi vis jacket carrying a clipboard that Cllr P Gyte has seen. Speeding- Better response from the Police – possibility as a result of the data being sent in from the Speedwatch team	
2023/214	Lakenheath Parish Reports	
a.	(i) <u>Neighbourhood Planning Group</u> including High Street Regeneration Scheme: Cllr Kelly told the meeting that the High Street Regeneration draft Plan is now available. Everything proposed came from the Neighbourhood Plan or the workshop held last Summer. The timescale is tight (maximum 2 weeks) so please would councillors respond, pointing out any digressions/ reality. Once the plan has been agreed, SCC will have to pay attention to it and LPC should	

	<p>therefore be able to access funds from developers to mitigate what they are up to. Thus far, LPC has not seen a penny of funding from the developers of the four big developments. Cllr Noble was in discussion with Highways and a year ago had agreed to provide a site engineer to come out and discuss a re jig, particularly with regard to traffic calming at both ends of the village. This has never happened.</p> <p>(ii) <u>Business Forum</u> Cllr W Overy told the meeting that she will be talking a little later and would leave it until then.</p> <p>(iii) <u>LPC Facebook page</u> (Cllrs M Hugo and I Frost) Cllr Hugo informed the meeting that we do have an LPC Facebook page. This has been a difficult process. This should be one way : information flow from LPC only. There should be no marketing.</p> <p>(iv) <u>Environmental update</u>: Cllr J Cahill told the meeting that the group had held a litter pick on Saturday, with councillors and members of the public. The amount of dog mess picked up was appalling. Clerk to investigate dog mess prohibition notices. Cllr Cahill still has bulbs in her garage. The trees for the BT site are being delivered in March. There is a problem with brambles at Mutford Green. Paul Ashton, the owner of the land, has agreed that planting at the entrance to Hall Drive is acceptable.</p> <p>(v) <u>Streetlights</u> Cllr I Frost reported that a meeting to discuss urgent repairs with SCC streetlighting engineer Ady Last, himself and the clerk is being arranged.</p> <p>(vi) <u>Coronation Event</u> Cllr Hastings reported that the number of mugs required is 269, however, because of box numbers, 288 will have to be purchased. It will be decided later what to do with the additional mugs. Much of the decoration from the Jubilee can be re-used, some large flags to be purchased. The Timetable as designated by the government is as follows- Saturday 6th May : Coronation day, Sunday 7th May: evening concert and Big Lunch Monday 8th: Big Help Out day (around volunteers) suggest volunteer groups set out stalls/ tables (estimated 35 groups). A quotation of £726.20 for commemorative mugs to give to school children has been received. NOTED: Cllr A Gyte offered the Football Club and bar free of charge. Cllrs Gyte and Hastings asked for delegated authority to access a budget of £1,200. The delegated authority on expenditure of £1,200 for the coronation events was AGREED (one abstention)</p> <p>(vii) Cllr P. Gyte complained that the allotment fence is an eyesore, rusted and in disrepair. Clerk to ask the Allotment Association to replace the fence, drawing attention to the financial help available from LPC. Clerk to contact the allotment chairman</p>	
2023/215	Matters relating to Lakenheath Times	
a.	<p><u>Update on Lakenheath Times village newsletter</u></p> <p>There has been a lot of activity, a very experienced editor Lyn de Swarte and her partner has agreed to help with the first three editions. Cllr Overy is in charge of business advertising and Cllr P Gyte is working on the free advertising for voluntary groups. The response has been good from the contributors. Cllr P Gyte reported that she has emailed about 45 groups for their contribution. Cllr Overy reported that there are lots of businesses wanting adverts, signed up for year. The advertising is open to all local businesses and local groups. There will also be a Directory of Services so we hope that recipients will save the issue.</p>	
2023/216	Matters relating to Lakenheath Cemetery/ Yard	
a.	<p><u>Cemetery Report (Cemetery Committee)</u> Cllr A Gyte reported that the benches need a scrub down, the wild life area should be cut in May. The grave diggers are dumping stuff in the stalls and these are filing up rapidly.</p>	

	<p>Cllr Hugo offered to take away the chalk and will speak with her neighbours about burning the cuttings</p> <p>Clerk to check what constitutes waste</p> <p>The Chapel is booked for 1st March 2023</p>	
b.	<p><u>Insurance settlement</u> - Theft 6th October 2022</p> <p>The clerk reported a Zurich offer of £1,584.99 minus £250 excess = £1,334.99. This been accepted. This to cover new garage door, new chainsaw, and fork.</p> <p>Update on trailer purchase: in hand</p>	
2023/217	Grant Requests	
a.	None at date of agenda	
2023/218	Governance	
	<p>The Chairman has had a meeting with the Head of School. The School are looking for support from LPC.</p> <p>It was confirmed that the school will not become an Academy, will keep council run status.</p> <p>Noise generation: Suffolk County Council have agreed to bring in Clark Saunders to look at proper noise surveys.</p> <p>Q: What will happen to school when moved</p> <p>A: The Heritage Group are looking at a listing application</p> <p>The possibility of a Community Bus that the school will have in the morning and the community will have in the afternoon was discussed.</p> <p>The school will contribute an article to the new Lakenheath Times.</p> <p>To forge a stronger link between the school and the parish council, Cllr Overy has agreed to act as a spokesperson, given her existing ties with the school.</p>	
2023/219	<p>Items for forthcoming meetings</p> <p>Poor quality of mobile signal (Cllr Frost will take this up)</p>	
a.	Suggested items for forthcoming meetings	
2023/220	Councillors agreed to exclude the public from the next item to the confidential nature of the items	

Appendix A

LAKENHEATH PARISH COUNCIL

6th February 2023

Date		Chq No.	Payee	Description of Supply	Amount
11.01.2023		D/D	British Gas	Electricity - Wings Road Public Conveniences	£38.69
13.01.2023		Debit Card	NWF Fuels Ltd	500L Premier 35	£498.65
16.01.2023		D/D	EDF Energy	Electricity - Cemetery Chapel	£23.00
20.12.2022		Online	Staff	January Staff Costs	£3,597.80
01.02.2023		Debit Card	Ebay	Flags coronation	£67.41
02.02.2023		Debit Card	Wickes Building Supplies	Tamper pole	£42.00
03.02.2023		Debit Card	Amazon	Cartridges printer	£157.99
07.02.2023		D/D	British Gas	Electricity - Wings Road Public Conveniences	£38.01
10.02.2023	*	Online	BT Payment Services	Parish Office Telephone & Broadband	£65.66
10.02.2023	*	Online	BT Payment Services	Office Mobile	£27.90
10.02.2023	*	Online	Lakenheath Peace Memorial Hall	Grant	£1,000.00
10.02.2023	*	Online	County Graphics	Lakenheath Times (December & January)	£1,288.00
10.02.2023		Online	bright.motif;	New email for Cllr Hugo Domain & Website Hosting (lakenheath.org)	£19.33
	*				£112.98
10.02.2023	*	Online	Michael Murfet	Cemetery Mole Catching Opening & Closing Toilets	£65.00
					£147.50
10.02.2023	*	Online	Sunrise Cleaning Services	Public Toilet Cleaning (December) & Loo Rolls	£489.50
10.02.2023	*	Online	Nicky Glading (Clerk Reimbursement)	Envelopes, Postage, Files, Loppers, Toner Cartridge, Bin Bags & Mileage	£153.89
10.02.2023	*	Online	R A Cash	Reposition Oil Tank	£1,140.00
10.02.2023	*	Online	Brandon Electrical Services	PAT Testing	£59.99
10.02.2023	*	003978	Information Commissioner	Data Protection Fee	£40.00

Lakenheath Parish Council

Bank Reconciliation 31st December 2022

Balance at 31.10.2022	£302,963.89
Uncleared payments from previous period	£706.39

	£302,257.50
Income	£2,291.52
	£304,549.02
Less Expenditure (Chqs, Online Pmts + D/Ds)	£7,225.41
	£297,323.61

Represented by:

Balance in Current Account	£8,851.94
Balance in Lloyds Bank Deposit Account	£45,974.37
Balance in Unity Trust Bank Deposit Account	£76,246.69
Balance in Nationwide Deposit Account	£64,255.15
Balance in Cambridge Building Society	£80,408.50
Balance in Lloyds Bank Deposit Account - Speedwatch	£639.90
Balance in Lloyds Bank Deposit Account - NP	£21,584.02
	£297,960.57
Less Payments not Presented	
HMRC	£636.96
	£636.96

£297,323.61

Appendix B

Good Morning Nicky,

Many thanks for your continued interest in our products.
Please find information and up-to-date quotation as follows:

PTSC 904 Radar speed sign with additional 'slow down/thank you' message £2350.00 + vat each

PTSC 823 Solar kit at £475.00 + vat per sign.

This offers a 'fit and forget' 24/7 power solution, provided that the solar panel is facing South and is not in major shadow from trees or buildings.

The solar operated signs have an onboard battery which the solar panel keeps topped up for round the clock use.

Optional data-logging facility and PC based traffic statistics software £250.00 + vat per sign

Collected data, such as average traffic volume and average speeds, can then be downloaded via the USB lead provided, to your laptop PC and takes just a few seconds.

Sample data attached.

For wireless download, you will need a bluetooth module at an additional £295.00 + vat per sign

The fitting of the signs onto a post is a relatively simple operation, with the sign offered up to the post, whilst another person tightens the fixings around the post.

We send the signs and solar kits out, complete with post clips or screw-bands, which can be re-used when the sign and solar are re-located.

Alternatively, a further aid to fitting the sign to a post, is our spigot bracket system. This is a helpful system, if you intend on moving the sign between different locations.

The system has a bracket (PTSC 806) that you would fix to a post using the fixings provided, and a spigot prefixed to the sign (PTSC 806a), which enables the installer(s) to lift the sign onto the bracket, without having to wait whilst someone else tightens the post fixings. Please find image attached.

The bracket (PTSC 806) can either be moved with the sign, or additional brackets purchased so that they can be left in place.

PTSC 806 and 806a Spigot bracket system £280.00 + vat each.

PTSC 806 Spigot bracket £185.00 + vat each

Please note, the solar kit is fixed to the post separately to the sign, so the above bracket will not aid the installation of the solar kit. However, this item is much lighter and easier to handle than the sign and therefore, easier to install.

Carriage for 1 nbr sign and solar to Lakenheath £40.00 + vat

Please find relevant datasheets attached for your reference.

Our PTSC range is designed and manufactured by us, here in the UK, in an ISO 9001 environment and has a 2 year, return-to-base warranty.

The signs in the PTSC range are also UKAS test house tested to be compliant with BSEN 12966-1 and are TOPAS registered, both for UK highways.

Lead time is typically 10-15 working days from order to despatch.

I hope this is helpful so far.

If I can be of any further assistance, please do not hesitate to contact me.

I look forward to hearing from you

Kind regards

Else

Summary of increase (Clerk)

Original price	£2,625.00																		
NEW PRICES																			
PTSC 904 Radar speed sign with additional 'slow down/thank you' message	£2350.00 + vat each																		£2,350.00
PTSC 823 Solar kit at £475.00 + vat per sign.																			£475.00
data-logging facility and PC based traffic statistics software	£250.00 + vat per sign																		£250.00
Collected data, such as average traffic volume and average speeds, can then be downloaded via the USB lead provided, to your laptop PC and takes just a few seconds.																			
For wireless download, you will need a bluetooth module at an additional	£295.00 + vat per sign*																		
Carriage for 1 nbr sign and solar to Lakenheath	£40.00 + vat																		£40.00
*TOTAL NOT INCLUDING BLUETOOTH FOR WIRELESS DOWNLOAD																			£3,115.00

Appendix C

Dear Parish Council

Thank you for your interest to date in the West Suffolk Local Plan. The information and evidence received to date has been invaluable and we wanted to provide you with a brief update as to where we have got to in our preparation of the final draft of the plan.

West Suffolk Council, through its officers and a working group comprising a cross party mix of councilors, has been making good progress in reviewing the submissions submitted from the preferred options consultation. We have looked at the various evidence, and we have had ongoing conversations with infrastructure providers and stakeholders to help test the deliverability of sites within the plan period and understand any barriers that would at first need to be overcome.

This has informed our ongoing work in the drafting of planning policies and the selection of sites for housing and employment. All of this has been in readiness for consulting on the submission draft plan, the final stage before it is sent to the planning inspectorate.

Given the significant progress that the council has already made with the evidence base already submitted, we will not be inviting or accepting the submission of any further sites. We are, however, making a small adjustment to the West Suffolk Local Plan timetable (as attached). This is so the next stage of the draft can include changes to the National Planning Policy Framework (NPPF), which are part of a national policy consultation announced by Government shortly before Christmas. Any changes to the NPPF are expected to be published in the spring and will inform the preparation of local plans.

This means that rather than consulting on the submission draft in the spring, we will consult in the latter half of the year.

The Government's consultation on the NPPF includes suggested transitional arrangements for those authorities that are preparing local plans. This encourages local authorities to continue preparing local plans and for them to be submitted to the Inspectorate by the 25 June 2025 at the latest.

As you are a statutory stakeholder you will be informed of the consultation dates of the submission plan later this year.

Kind Regards

Marie Smith
Strategic Planning Service Manager
West Suffolk Council

Appendix D Planning Meeting

Lakenheath Parish Council Planning Committee

Notes from the meeting held 25.01.2023

Site visit meeting Paul Ashley at 10.15am at the bottom end of Hall Drive

For the meeting to be held **on 25th January** Location: Parish Office, Peace Memorial Hall Lakenheath

Present:

Cllr W Overy (Chairman)

Cllr G Kelly

Cllr A Gyte

Cllr J Cahill

N Glading parish clerk

1. No Apologies and No Declarations of Interest
2. No members of the public were present
3. The following requests for consultation were considered:

A. Planning application - two dwellings and vehicular accesses

Planning Application

Retreat Gardens Hall Drive Lakenheath Suffolk IP27 9JT

Ref. No: DC/23/0043/FUL | Received: Tue 10 Jan 2023 | Validated: Fri 13 Jan 2023 | Status: Pending Consideration

Requests for consultation

Letter Reference:	Consultee:	Date Requested:	Expiry Date:	
-------------------	------------	-----------------	--------------	--

Not Available	Parish Council	Fri 13 Jan 2023	Fri 03 Feb 2023	
---------------	----------------	-----------------	-----------------	--

Although in conservation area we are satisfied that it will enhance rather than detract from the area. Supports our aim of having a more sustainable Lakenheath

Support

B. Application no: DC/23/0042/HH

Consultation Expiry: 9 February 2023 Received at clerks office: 19 January 2023 sent to planning cttee members 19th January 2023

Proposal Householder planning application - a. single storey side extension with car port (following demolition of existing garage) b. alterations to the front elevation of the existing dwelling including the addition of cladding and changes to window arrangement c. reduction in depth of the existing detached workshop d. removal of chimney e. rear extension

Location 63 Broom Road Lakenheath Suffolk IP27 9EZ

Applicant Mr Little

<https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RO9AYRPDGNEO0>

SUPPORT

C. Parish Re-Consultation Consultation Period Expires: 7 February 2023 Received at clerks office 17 January 2023 sent to planning cttee members 17th January 2023

RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL

PROPOSAL Planning application - one dwelling and garage

LOCATION 21 Anchor Lane, Lakenheath, Suffolk, IP27 9DP

APPLICANT Mr Andrew Rumsey, RS Lakenheath Ltd AGENT Mr Liam Reeve - Reeve Design Ltd

You have been consulted previously in respect of the application noted above. The following amendments by the applicant/agent have been received: amended documents

The changes are available to view in the planning section of our website for your consideration.

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RBRYN2PDIWQ0>

D. DC/22/0849/FUL

21 Anchor Lane expires 7th Feb 23 one dwelling and garage

OBJECT GK will precis comments

4. Confirm date of next meeting 9.30am 15th February (apologies Cllr Cahill)

LAKENHEATH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
at the METHODIST CHAPEL, BACK STREET, LAKENHEATH
ON MONDAY 6th FEBRUARY 2023 immediately following the Ordinary Meeting
MINUTES

Meeting of the Council especially called for the purpose to pass a motion relating to the granting of the
Honorary Freedom of Lakenheath Parish award to a specific individual

Present:

Cllr G Kelly (Chairman)

Cllr J Hastings (Vice Chairman)

Cllr J Cahill

Cllr I Frost

Cllr J Gentle

Cllr P Gyte

Cllr A Gyte

Cllr M Hugo

Cllr E Morley

Cllr R Norman

Cllr W Overy

In attendance: N Glading parish clerk

2023/222	The Chairman welcomed all to the meeting No apologies had been received
2023/223	Declarations of Interest: None
2023/224	Granting of the Honorary Freedom of Lakenheath Parish
	The Chairman: (i) Reminded the Members of the Policy Document which gives guidance on the criteria for suitable nominations. (ii) Cllr P Gyte 'the sponsor' presented the application for nomination of Mr Graeme Cook (iii) No members of the public were present
2023/225	The public and any press shall then be excluded from the meeting.
2023/226	(i) The Councillors discussed the merits of the nomination
2023/227	The public and any press shall then be invited to return for the remainder of the meeting.
	(i) It was RESOLVED to award the Freedom to Lawrence Graeme Vaughn COOK Cllr P Gyte, the Chairman, and the clerk to consult regarding scroll wording
2023/227	To consider arrangements for the presentation ceremony
	(i) Presentation date (to be confirmed) 24 th February 2023 at Mr Cooks home (ii) Cllr E Morley to present the scroll as he was the first recipient