



## **Lakenheath Parish Council**

The Parish Office

98 High Street, Lakenheath IP27 9EW

Telephone: 01842 860598

Email: [lakenheathparish@gmail.com](mailto:lakenheathparish@gmail.com)

### **MINUTES**

**of the LAKENHEATH PARISH COUNCIL MEETING**

**held at the METHODIST CHAPEL, BACK STREET, LAKENHEATH**

**ON MONDAY 4<sup>th</sup> September 2023**

Present: Cllr G Kelly (Chairman),

Cllr J Hastings (Vice Chairman),

Cllr J Cahill,

Cllr A Gyte,

Cllr P Gyte,

Cllr W Overy,

Cllr M Rowntree,

Cllr D Smith,

Cllr N Smith

In attendance: N Glading, parish clerk, and one member of the public

#### **2023/73 Chairman's welcome and confirmation of recording**

Clerk to record for minutes

2023/74 **Apologies for Absence** had been received from C/Cllr C Noble, Cllr I Frost, Cllr M Hugo

#### **2023/75 Public Participation: Representations from Members of the Public**

Limited to 3 minutes each person: it is advised that generally no decisions will be made

- A. Cllr Hugo had been contacted: complaint from a resident that dog mess bags are being left outside the complainant's property at the end of Barr Drive (where it ends and the dog walkers go into the woods). Requests that LPC approve the installation of an appropriate waste bin at the location to alleviate the problem.

Cllr Kelly advised the meeting that this is already in hand: the District Council has already been asked to supply the bin, Cllr Kelly will chase.

#### **2023/76 Reports & Questions**

##### **(a) Update from Sqn Leader S Geary**

**July 2023:**

In addition to the routine competency and currency training sorties being conducted at RAF Lakenheath, July saw some 48FW aircraft continue their

deployment in support of air policing on NATO's Eastern flank. Other aircraft participated in an Exercise in Italy, whilst others participated in air shows, including the Royal International Air Tattoo at RAF Fairford.

The Station hosted a visit by a team from UK Search and Rescue on 12 Jul 23. The Civil Engineering Squadron conducted an exercise with members of the Royal Engineers at RAF Feltwell on 18 and 19 Jul 23, and the Wing welcomed veterans for a F-111 reunion over the weekend of 27-29 Jul 23. Meanwhile, instructors from the Airmen Leadership Squadron completed some joint training initiatives with members of the RAF's Aviator Command Squadron at RAF Halton on 5 and 6 Jul 23.

Finally, Changes of Command continued throughout the month of Jul. Notably, the new Maintenance Group Commander, Col Sam Mink, assumed command on 7 Jul 23.

### **August 23:**

As well as continuing their deployment on NATO's Eastern Flank and conducting the routine competency and currency training sorties from the home base, 48FW aircraft deployed on a short-notice ACE Exercise in Europe and supported an Airshow in Greece this month.

Additionally, at the back-end of the month 48FW hosted F35 aircraft from Norway.

Early in the month, members of the 48FW Munitions Team collaborated with personnel from the RAF Marham Armourers Team on an Armaments Capability Exercise at both RAF Lakenheath and RAF Fairford.

The Logistics and Security Forces Teams hosted some HMVV training at RAF Feltwell for members of the Queens Dragoons Guards, based at Swanton Morley in Norfolk.

RAF Commander and 48FW/CC attended the UK ACE Symposium at JSCSC Shrivenham on 24 Aug 23.

48FW conducted a Public Health Exercise on 16 Aug 23.

48FW hosted over 100 cadets for Station visits to RAF Lakenheath during a 2-week period this month.

Following the tragic death of an airman in a RTC in late July, 48FW conducted a repatriation service from RAF Mildenhall and subsequently held a remembrance service at RAF Lakenheath early in the month of August.

RAF Commander engaged with West Suffolk Council and Suffolk Highways in an effort to address vegetation/foliage covering road signs in the local area.

Engagement identified a webpage that can be used to report any highways issues in the local area. 48FW Safety Team now using this tool to highlight any local off-Station road safety issues identified by USVF personnel.

Vikki Quamina joined the Station as the new Community Relations Advisor.

Looking forward, plans are in place for the USVF to support Battle of Britain community

Remembrance events are being pulling together

Finally, as a heads-up, please note that 48FW will be night-flying during the first 2-weeks of September.

Q: Flights seem so loud; noise is terrible and flying so low?

A: Officially they can fly at 2000 feet, try and keep it above this if they can

Q: Assume noise is not worse, just more frequent? It seems like it's all the time

A: In terms of the main training area for UK fast jets, US are usually allocated the first time slots out over the North Sea (only area for all training). It is what it is, I'm afraid

Comment: I had a friend who lived near Heathrow, we could not sit in her garden, ever

Comment: I don't hear them (the aircraft) anymore.

Q: The F35s seem louder, noise can hurt your ears

A: The F35 noise is at a different pitch: there were 2 days last week when there was a lot of noise, there were gliders operating just off the runway, some close calls

Q: Are you able supply numbers?

A: Yes

March 603

April 620

May 839

June 590

Waiting for July and August numbers

Q: so that's all sorties all aircraft at Lakenheath?

A: Yes

The Chairman thanked Sqn Ldr Geary for his report

Sqn Ldr Geary will not be able to attend next month's meeting (holiday) and gave his apologies

*Sqn Ldr Geary left the meeting*

**(b) Update from West Suffolk District Councillor G Kelly**

D/Cllr T Whitehead was not present.

D/Cllr Kelly told the meeting that there are a whole bunch of things to be announced in the next few weeks. There is a Cabinet meeting next Tuesday, several things are going to change fairly radically. Grass cutting: Suffolk County Council contracted out West Suffolk District Council to cut the grass for only one paid cut a year. Looking to change this.

In terms of BBC reporters asking about nuclear weapons, the expectation is that, even if we do know, we are not supposed to and cannot comment to the press. Serves as reminder to councillors of the general rule around speaking to the press.

Q: Closed roads- frequency - seems to be all the time, or at least the signage says so?

A: It does get regularly raised; the standard response is that these are the utility companies. Wave were going to close the road three times but did not. The water company has been asked to contact the clerk when Eriswell Road is next closed.

Comment: perhaps the use of traffic lights should be considered?

Going round the long way is environmentally unsound. Cllr Kelly will pass the message on

(c) **Update from Suffolk County Councillor:** C/Cllr C Noble was not present

**2023/77 Confirmation of accuracy of the Minutes of the LPC Meeting held on 3<sup>rd</sup> July 2023 and the Minutes of the LPC Extraordinary Meeting held 31<sup>st</sup> July 2023**

The Minutes of the LPC Meeting held on 3<sup>rd</sup> July 2023 and the Minutes of the LPC Extraordinary Meeting held on 31<sup>st</sup> July 2023 were unanimously **APPROVED**

**2023/78 Payment of Accounts**

Mrs Shimmon explained the Financial Matters (**APPENDIX A**)

a. Payments of Accounts

b. Bank Reconciliation

c. Out turn Reports

Question: Have the Budget and Reserves revisions gone through?

Answer: Yes

There were no further questions- unanimously **APPROVED**

c. Payment of LPC insurance 2023- 2024: Zurich

LPC are in the final year of a 3-year LTA, this ends on the 01/10/2024.

Three quotes to be obtained in time for October 2024

**2023/79 Parish Report-** Chairman/ Clerk on recent and forthcoming issues/ topics

- (a) **New School consultation:** (Cllr Kelly) There are ongoing meeting between West Suffolk, Suffolk County and the School. The situation is that there is no stand down area for parents. This is because SCC want to encourage people to use bikes or walk. There are ongoing meetings WSC, SCC & school. Traffic reports are being fed in. School are looking at electric minibus. There are concerns that Woodlands will be clogged. Negotiations underway about a proper paved cycle/ pathway inside the tree line. SCC are now saying that they have realised the issue and looking at a

solution: a footpath through from Maids Cross way, Marabella path and then to come out at Barr Drive. Parish Council will be kept informed.

(b) Councillors considered suggestions on the expenditure of the £453.54 cheque from Sqn. Ldr. Geary.

1. Benches in the BT area, it was pointed out that two residents would object to this as it was thought that seating would encourage loitering.
2. Street furniture generally
3. Cleaning/ refurbishment of village sign (wood). The previous company that refurbished the sign was based in Barton Mills: Mrs Shimmon will find out. Cllr Hastings suggests a little plaque in recognition of the MoD donation

(c) The outstanding Declaration of Interest has been completed

(d) Goward Evans Charity: Cllr P Gyte will attend a meeting on Wednesday. This interest to be added to her Declaration of Interest form.

#### **2023/80 Report from the Planning Sub Committee of the meetings held on 19<sup>th</sup> July 2023 and 16<sup>th</sup> August 2023**

The councillors received the reports from the planning subcommittee (**APPENDICES at B**)  
Cllr A Gyte would like to be part of the meeting about planning that Cllr Kelly is arranging.  
Ivy covering windows: this appears to be at the behest of the property owner.

The building work at the ex-Farm Market (Tinas) - this is one of the issues LPC want addressed: Cllr Kelly is speaking with Director of Planning and Growth as there is a clear breach of Planning conditions that were issued and in a conservation area. The Enforcement team of three people covers a wide area.

CJs area: parking on pavements- not against the law but must not cause obstruction  
Cllr Kelly will talk to the West Suffolk manager of parking enforcement. LPC were going to employ a PCSO. There have been some enforcement officers seen but irregularly and at quiet times, (c. 11.30am) needs to be at busy times of the day.

High Street Regeneration: better wheelchair access is suggested, on occasion people have to go into the road. One person has broken his hip. Cllr Kelly confirmed that both ends of Anchor Lane will be raised to the same level of the pavement so it is straight across, also acting as ramp: there are some vehicles that speed out of the Lane.

Local shops may not have disabled person friendly access.

Disabled buggies are using the road as some pavements are too narrow.

The next Planning Sub Committee meeting is scheduled for 12<sup>th</sup> September 2023, because two people are away. Cllr Overy gave her apologies, this is a temporary change, the meetings to go back to the third Wednesdays of each month.

#### **2023/81 Lakenheath Parish Councillors/ Officer Reports**

(a) Business forum (Cllr W Overy): None.

- (b) Environmental update (Cllr J Cahill) The Councillors considered a quotation from Boston Bulbs @£490.55 plus £5.95 delivery for 4,400 bulbs that has been obtained by Cllr Cahill for Spring bulbs, to be planted throughout the village.

**The expenditure of £490.55 plus £5.95 delivery was proposed and APPROVED.**

**A Budget of £1,000** to cover all expenditure for the rest of the accounting year for the environmental Group was proposed and **AGREED**, the amount to be re-examined at the next budget setting meeting later in the year.

Overhanging trees at Hall Drive need a cut back.

Troughs of roses- unclear who owns these.

Cllr Cahill has c. 3 volunteers. Some wildflower seeds are left over.

Sponsorship: businesses could be asked to support and a sign put up to advertise this.

- (c) Mobile network infrastructure (Cllr Frost) Deferred

- (d) SID Reports (Clerk) (**APPENDIX C**)

The Councillors **RECEIVED** the August SID Reports

Record was 90mph, about 11pm at night. This was not an ambulance on a priority call.

85<sup>th</sup> percentile means the speed that 85% of people travel past this point.

Cllr Overy suggested 40 mph to 30 mph signage. She believes this to be beneficial and will investigate.

Cllr Rowntree asked if the SID can be moved. He believes that the SID post near the Woodlands junction should be moved. Clerk told the meeting that the SID device can be moved from designated post to another designated post, but the posts cannot be moved. Permission has to be sought from Suffolk County Council, there are several conditions defining where a SID post can be installed. Clerk to send Cllr Rowntree details.

Grass at the Woodland junction was cut by Bennett Homes, perhaps they would agree to cut back on a yearly basis. Clerk to prompt Bennetts.

The bottom line is that Highways are the only ones authorised to do anything, but until very recently, they have been reluctant to come out here. Issues around the new School have meant more Highways presence.

Clerk to look into provision of new SID post on Eriswell Road near the Avenue Road junction. It was pointed out that during the initial set up of the SID posts, the objection to a post in this location was the presence of cables. Another suggestion is simple flashing signs.

- (e) Speedwatch team (Cllr P Gyte)

There is to be a day of action on 14<sup>th</sup> September throughout both Counties: the Norfolk and Suffolk Speedwatch Team have arranged for a real policeman to be with the Lakenheath Speedwatch Team at 8am. A photograph to be taken for Lakenheath Times. Reduced participation: out of 8 volunteers, only 4 are currently available. Still

going out every week, have done a couple of evening sessions, Cllr Gyte reported that they could not write the results down fast enough. It appears peak times for speeding are going to work and coming home from work.

There will always be drivers that speed.

- (f) Lakenheath Streetlights (Cllr I Frost) including o/s 15 Broom and Highfields: Deferred although the clerk confirmed that the long outstanding units at Broom Road and Highfields are now working,
- (g) Potential new post for SID on Eriswell Road near Avenue Road turning (Clerk): covered at (d).
- (h) Play area inspection update (Clerk) Play part: only issue is the bolts on see saw, clerk has arranged for this to be fixed. The Skatepark inspection- the inspector commented specifically on a large hole on the ramps. The clerk has contacted the Playing Fields Management Committee and they have assured that it will be mended as soon as possible. The Skatepark is not maintained by the parish council, it is owned by the Playing Fields Management Committee.
- (i) Request from Youth Football Club via Cllr Gyte. Could the Youth FC have keys to toilets if they undertake to maintain cleanliness and repairs? Cllr A Gyte to progress and will inspect on a regular basis. There will be no cost to the Council. The Councillors unanimously **AGREED** to trial this. Clerk to supply keys to Cllr A Gyte
- (j) The Clerk suggested that Councillors considered professional cleaning of War Memorial: Cllr Hastings and Cllr Smith will investigate, and come back to the clerk before the next meeting.

#### 2023/82 Matters relating to Lakenheath Cemetery/ Yard

- (a) Cemetery Committee Report: Main concern is Chafer grub infestation: clerk has arranged for the treatment of the initial area and has ordered more Nemotodes: the village keeper has been asked to keep the treated area moist, as per instructions on the product.  
Volunteers weeding sessions are being discussed.  
Quotes for replacement of flower beds and a Memorial Garden with benches are being looked at.  
Second driveway- trees are very tall and Cllr Hastings will obtain a quotation to have these topped.  
Cllr Hastings considers that the wildlife area looks awful. Cllr Cahill commented that there used to be a rare wild orchid growing there, which is why it was left.

The RFO commented that the area that is being considered as a memorial garden may have been designated as a children's burial area by a previous council, therefore this will need to be re-assessed.

**2023/83 Grant Requests**

- (a) The Sedge Fen Grant application from Mrs W Barnes was considered. The Chairman commented that he did not know who the Trustees are, Cllr Gyte confirmed that there is no Committee at the present time. Councillors are unsure if the premises have been handed over to Trustees as there are no Trustees as yet. Councillors are mindful to support, once governance arrangements are in place.

**2023/84 Items for Future Meetings**

- (a) Thermal camera loan project (Cllr P Gyte)
- (b) Telephone boxes (Cllr Hastings)
- (c) Christmas (Cllr Hastings)

**2023/85 Such other business which, in the opinion of the Chairman,** should be considered as a matter of urgency

**2023/86 Information**

**2023/87 The public were asked to leave due to the confidential/ sensitive nature** of the next agenda subjects

Meeting closed at 9.30pm

## APPENDIX A

### Lakenheath Parish Council

#### Bank Reconciliation 30th June 2023

Balance at 31.05.2023	<b>£381,801.71</b>
Uncleared payments from previous period	£910.54
	<b>£380,891.17</b>
Income	£683.46
	<b>£381,574.63</b>
Less Expenditure (Chqs, Online Pmts + D/Ds)	£10,278.47
	<b>£371,296.16</b>

#### Represented by:

Balance in Current Account	£9,189.70
Balance in Lloyds Bank Deposit Account	£116,106.94
Balance in Unity Trust Bank Deposit Account	£77,035.93
Balance in Nationwide Deposit Account	£84,581.38
Balance in Cambridge Building Society	£80,714.17
Balance in Lloyds Bank Deposit Account - Speedwatch	£641.98
Balance in Lloyds Bank Deposit Account - NP	£0.00
Balance in Lloyds Bank Deposit Account - Lakenheath Times	£3,863.67
	<b>£372,133.77</b>
Less Payments not Presented	
HMRC	£837.61
	<b>£837.61</b>
	<b>£371,296.16</b>

### Lakenheath Parish Council

#### Bank Reconciliation 31st July 2023

Balance at 30.06.2023	<b>£372,133.77</b>
Uncleared payments from previous period	£837.61
	<b>£371,296.16</b>
Income	£756.85
	<b>£372,053.01</b>
Less Expenditure (Chqs, Online Pmts + D/Ds)	£17,040.13
	<b>£355,012.88</b>

Represented by:

Balance in Current Account	£7,552.75
Balance in Lloyds Bank Deposit Account	£101,183.16
Balance in Unity Trust Bank Deposit Account	£77,035.93
Balance in Nationwide Deposit Account	£84,685.54
Balance in Cambridge Building Society	£80,714.17
Balance in Lloyds Bank Deposit Account - Speedwatch	£642.42
Balance in Lloyds Bank Deposit Account - NP	£0.00
Balance in Lloyds Bank Deposit Account - Lakenheath Times	£3,979.70
	<b>£355,793.67</b>

Less Payments not Presented

HMRC	£780.79
	<b>£780.79</b>

**£355,012.88**

LAKENHEATH PARISH COUNCIL			4th Sept 2023	
<b>Date</b>		<b>Payee</b>	<b>Description of Supply</b>	<b>Amount</b>
<b>Payments</b>				
July			Cemetery Fees	£460.00
July			Lakenheath Times	£113.40
July			Interest Payments	£183.45
04.08.2023		Raf Lakenheath British American Committee	Grant	£453.54
31.08.2023			Loading Ramps Returned	£35.82
August			Cemetery Fees	£1,100.00
<b>Date</b>	<b>Transaction Type</b>	<b>Payee</b>	<b>Description of Supply</b>	<b>Amount</b>
<b>Payments Made</b>				
23.06.2023	Online	Salaries (incorrect amount reported)	June Salary Payments	£4,217.43
17.07.2023	Direct Debit	EDF Energy	Electricity - Cemetery Cott	£23.00
19.07.2023	Debit Card	A & J	Key Cutting	£6.50
25.07.2023	Online	Staff	Salary Payments - July	£4,024.23
03.08.2023	Debit Card	Land Registry	Land Registry Search	£23.94
07.08.2023	Debit Card	B&M	Frame	£5.50
08.08.2023	Online	Julian Burridge Garage Doors	Supply & Fit Garage Door	£1,440.00
08.08.2023	Online	BT Payment Services	Parish Office Telephone &	£88.04
08.08.2023	Online	BT Payment Services	Parish Mobile	£62.74
08.08.2023	Online	Georgina Sims	Printer Diagnostics	£30.00
08.08.2023	Online	RJ Fenscapes	Clearance of Cemetery Ba	£500.00
08.08.2023	Online	bright.motif;	New Councillor Emails	£14.94
08.08.2023	Online	Sunrise Cleaning	Cleaning Public Convenien	£600.00
08.08.2023	Online	DEG Plumbing & Heating Ltd	Boiler Oil Leak - Cemetery	£105.00
08.08.2023	Online	K & M Lighting Services	Supply & Fit LED and Remo	£360.00
08.08.2023	Online	Nicky Glading	Reimbursement - Google P	£104.08
08.08.2023	Direct Debit	British Gas	Electricity - Public Toilets	£33.32
09.08.2023	Debit Card	Amazon	Loading Ramps	£35.82
04.08.2023	Debit Card	Poundland		£6.80
14.08.2023	Debit Card	Amazon	Paper	£24.99
15.08.2023	Direct Debit	EDF Energy	Electricity - Cemetery Cottage	£23.00
17.08.2023	Debit Card	Shaws	Burial Books	£480.00
25.08.2023	Online	SALC	Councillor Training (M Rowntree)	£72.00
25.08.2023	Online	UK Power Networks	Street Lighting Unit - 4 Highlands	£1,822.80
25.08.2023	Online	Micheal Murfet	Mole Catcher - Lakenheath Cemetery Open & Closing Public Toilets - July	£65.00 £145.88
25.08.2023	Online	Staff	Salary Payments - August	£4,449.97
25.08.2023	Debit Card	Amazon	Chafer Pet Control Treatm	£24.99
01.09.2023	Debit Card	Asda	Fuel	10.52
04.09.2023	Debit Card	Amazon		32.99
08.09.2023	Online	BT Payment Services	Office Mobile	£52.50
08.09.2023	Chq 3979	CPRE	Membership	£36.00
08.09.2023	Online	Cllrs A & P Gyte (reimbursement)	Coronation Celebration Cake Christmas Decorations Volunteer Gift	£50.00 £27.00
08.09.2023	Online	West Suffolk Council	Election Expenses	£163.82
08.09.2023	Online	Personal Images Ltd	Chain of Office (to be dona	£695.00
08.09.2023	Online	xlpress	Lakenheath Times - Autum	£1,962.00
08.09.2023	Online	LP Tree Care & Landscaping Ltd	Cherry Tree - 73 High Street	£320.00
08.09.2023	Online	Micheal Murfet	Mole Catcher - Lakenheath	£65.00 £286.55
08.09.2023	Online	Lakenheath Peace Memorial Hall	Parish Office Rent	£741.61

LAKENHEATH PARISH COUNCIL 2023/2024								
QUARTER 1								
	Budget	Actuals	Actuals	Actuals	Total	Quarterly		Variance Explanation
	2023/24	30/4/2023	31/5/2023	30/6/2023	for Q1	Budget	Variance	£100 / 15%
<b>Receipts</b>								
Precept / LCSG	£177,800.00	£555.00	£470.00	£85.00	£1,110.00	£44,450.00	-£43,340.00	Precept received in one annual amount
Cemetery	£5,000.00	£0.00	£0.00	£0.00	£0.00	£1,250.00	-£1,250.00	Less burials than expected
Other (Inc Interest & VAT)	£17,500.00	£662.40	£484.30	£0.00	£1,146.70	£4,375.00	-£3,228.30	Other received in one annual amount
<b>Total</b>	<b>£200,300.00</b>	<b>£1,217.40</b>	<b>£954.30</b>	<b>£85.00</b>	<b>£2,256.70</b>	<b>£50,075.00</b>	<b>-£47,818.30</b>	<b>Precept &amp; VAT</b>
<b>Payments</b>								
Staff	£57,220.00	£0.00	£0.00	£0.00	£0.00	£14,305.00	-£14,305.00	Sickness
Cottage/Chapel	£5,000.00	£441.53	£79.99	£107.84	£629.36	£1,250.00	-£620.64	Lower costs than anticipated
Cemetery	£5,000.00	£279.13	£379.83	£200.21	£859.17	£1,250.00	-£390.83	Lower costs than anticipated
Machinery Capital Exp	£5,000.00	£0.00	£0.00	£0.00	£0.00	£1,250.00	-£1,250.00	No machinery capital YTD
Machinery Expenditure	£2,000.00	£0.00	£0.00	£0.00	£0.00	£500.00	-£500.00	No machinery repairs YTD
Street Lighting	£53,000.00	£0.00	£0.00	£0.00	£0.00	£13,250.00	-£13,250.00	Annual energy bill due in Q4
Admin	£3,500.00	£3,538.94	£4,436.13	£4,217.43	£12,192.50	£875.00	£11,317.50	
Insurance	£4,000.00	£23.00	£23.00	£203.00	£249.00	£1,000.00	-£751.00	Insurances due later in year
Subscriptions	£1,200.00	£0.00	£8,091.36	£0.00	£8,091.36	£300.00	£7,791.36	Most subs paid in Q1
Training	£2,000.00	£1,054.61	£0.00	£14.00	£1,068.61	£500.00	£568.61	Training open to all
Newsletter	£6,000.00	£0.00	£0.00	£0.00	£0.00	£1,500.00	-£1,500.00	End of 22/23 Newsletters also paid in Q1
Grants	£2,000.00	£0.00	£0.00	£0.00	£0.00	£500.00	-£500.00	Grant applications welcomed
Section 19	£10,000.00	£0.00	£0.00	£0.00	£0.00	£2,500.00	-£2,500.00	Grant applications welcomed
Playground	£25,000.00	£2,644.00	£0.00	£2,114.00	£4,758.00	£6,250.00	-£1,492.00	No Expenditure YTD
Village Facilities/ Adult Gym	£12,000.00	£0.00	£0.00	£0.00	£0.00	£3,000.00	-£3,000.00	Includes SID
St Mary's	£10,000.00	£0.00	£200.00	£250.00	£450.00	£2,500.00	-£2,050.00	No Expenditure YTD
VAT	£42,500.00	£0.00	£0.00	£0.00	£0.00	£10,625.00	-£10,625.00	Larger VAT amounts expected later in year
Professional Fees	£5,000.00	£0.00	£1,732.26	£0.00	£1,732.26	£1,250.00	£482.26	Invoices due later in year
Neighbourhood Plan	£9,000.00	£1,493.84	£450.92	£2,601.83	£4,546.59	£2,250.00	£2,296.59	Greater expenditure due in later Qs
<b>Total</b>	<b>£259,420.00</b>	<b>£9,475.05</b>	<b>£15,393.49</b>	<b>£9,708.31</b>	<b>£34,576.85</b>	<b>£64,855.00</b>	<b>-£30,278.15</b>	<b>Larger outgoings are expected later in year</b>

## APPENDIX B

Lakenheath Parish Council Planning Sub Committee

### **Notes from the Meeting**

**held on WEDNESDAY 19<sup>th</sup> JULY 2023 at 9.30 am. Location: Parish Office, Peace Memorial Hall, Lakenheath**

***Members of the press and public are welcome to attend***

The members of the Planning Committee are

Cllr W Overy, Cllr A Gyte, Cllr N Smith, Cllr M Hugo and the LPC Chairman, Cllr G Kelly.

Present: Cllr A Gyte, Cllr N Smith

#### ***SOURCE: PLANNING PORTAL ON 16<sup>th</sup> July 2023***

1. Apologies and Declarations of Interest \None
2. Members of the public may speak about an item on the agenda (3 minutes limit)/ None
3. To consider the following requests for consultation:
  - A. Planning application - construction of a golf maintenance facility with lighting and hardstanding

Shelter 3 Raf Lakenheath Brandon Road Lakenheath Suffolk Ref. No: DC/23/0943/FUL

<https://planning.westsuffolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=documents&keyVal=RW91D5PDJQQ00>

#### **DECISION: No comment**

B. Planning Application Householder planning application - a. first floor side extension b. reduce window opening to side elevation

Land Rear Of 15 High Street Back Street Lakenheath Suffolk IP27 9HN Ref. No: DC/23/1022/HH

#### **DECISION: SUPPORT**

C Parish Consultation

Consultation Expiry: 7 August 2023 PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) ACT 1990

PROPOSAL Trees in a conservation area notification - one Cherry (T1 on plan) overall crown reduction by up to three metres and crown lift to 2.4 metres above ground level LOCATION Village Green To Front Of 73 High Street Lakenheath

APPLICANT Nicky Gladding, Lakenheath parish council

#### **DECISION: SUPPORT**

4. Date of next meeting: TBC: Third **Wednesday of August 9.30am**

## **Notes**

**From the meeting held on WEDNESDAY 16<sup>th</sup> AUGUST 2023 at 9.30 am. Location: Parish Office, Peace Memorial Hall, Lakenheath**

***Members of the press and public are welcome to attend***

The members of the Planning Committee are

Cllr W Overy, Cllr A Gyte, Cllr N Smith, Cllr M Hugo and the LPC Chairman, Cllr G Kelly.

***SOURCE: PLANNING PORTAL ON 11<sup>th</sup> August 2023***

1. Apologies and Declarations of Interest
2. Members of the public may speak about an item on the agenda (3 minutes limit)
3. To consider the following requests for consultation:

**A.** Planning officer: James Morriss

Application no: DC/23/1119/HH Expires 16/08/2023

Proposal: Householder planning application - single storey rear extension

Location Ferndale 14 Maids Cross Hill Lakenheath Suffolk IP27 9EJ

***Comments submitted via consultee portal***

***16/08/2023 2.05pm***

- *Your comments have been successfully submitted.*
- *Comment document has been successfully uploaded for public viewing.*
- *A confirmation email has been sent to the case officer.*

***DECISION: OBJECT***

***Lakenheath Parish Council Planning Sub Committee met on 16th August 2023 to consider this application.***

***This is a retrospective application for a disproportionate extension not in keeping with neighbouring properties, inappropriate materials used, and will cut out light to immediate neighbours.***

**B.** Paper A - next meeting

**C.** Planning officer: James Morriss

Application no: DC/23/0760/FUL

Proposal Planning application - one dwelling

Construction of a new build property in the large open space behind the current property

Location 82 Undley Lakenheath Suffolk IP27 9BZ

***Comments submitted via consultee portal***

***16/08/2023 2.20pm***

- *Your comments have been successfully submitted.*
- *Comment document has been successfully uploaded for public viewing.*
- *A confirmation email has been sent to the case officer.*

***Lakenheath Parish Council Planning Sub Committee met on 16th August 2023 to consider this application.***

***DECISION: SUPPORT***

***Application is for a family home- there are currently three generations sharing. The proposed building is neat, well thought out and energy efficient. As it is within the curtilage of the existing home without detriment to the overall landscape, it does not appear to run counter balance to policy CS1, and the exceptional nature of the build and family circumstances should meet CS10 requirements.***

**D. NOTED** Appeal Ref: APP/F3545/W/22/3310332 Aston Timber Products, Ground and First Floor, Sedge Fen, Lakenheath, Suffolk IP27 9LQ

- The appeal is made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant outline planning permission.
- The appeal is made by Mr Brian Rutterford against the decision of West Suffolk Council.
- The application Ref DC/22/1243/OUT, dated 12 July 2022, was refused by notice dated 17 October 2022.
- The development proposed is demolition of existing wood factory and erection of 2 x self-build dwellings and 2 x start up business units.

Decision 1. The appeal is dismissed.

Main Issue 2. The main issue in this appeal is whether the proposed development would be in a suitable location having regard to the local development strategy. Reasons

3. Policies CS1 and CS10 of the Core Strategy Development Plan Document 2010 (CS) together focus growth on those settlements where employment, housing, services and facilities can be provided in close proximity. Outside of settlement boundaries, Policy CS1 generally restricts opportunities for development, supporting only schemes that contribute to the rural economy, meet affordable housing needs, or provide renewable energy.

4. The appeal site is located within the settlement of Sedge Fen, which is outside any defined settlement boundary and is therefore located within the countryside. Services and facilities within Sedge Fen are highly limited and there are wide views across the surrounding rural landscape. Policy CS10 identifies that small settlements within the countryside offer few facilities and are remote from towns and key service centres, and have a traditional rural character dominated by their rural landscape setting which should be respected. Policy CS10 supports development at small settlements only in exceptional circumstances.

**E.** Sent to cllrs 8.8.23 Officer: Clare Oliver Application no: DC/23/1238/TPO

Proposal: TPO 1970/141 tree preservation order - two Oak (T01 and T02 on plan, A1 on plan) lift crowns to 3.5 metres from ground

Location: 25 Meadow Drive Lakenheath Suffolk IP27 9JG

Applicant: Mrs Hatson

***Comments submitted via consultee portal***

***16/08/2023 2.24pm***

- *Your comments have been successfully submitted.*
- *Comment document has been successfully uploaded for public viewing.*
- *A confirmation email has been sent to the case officer.*

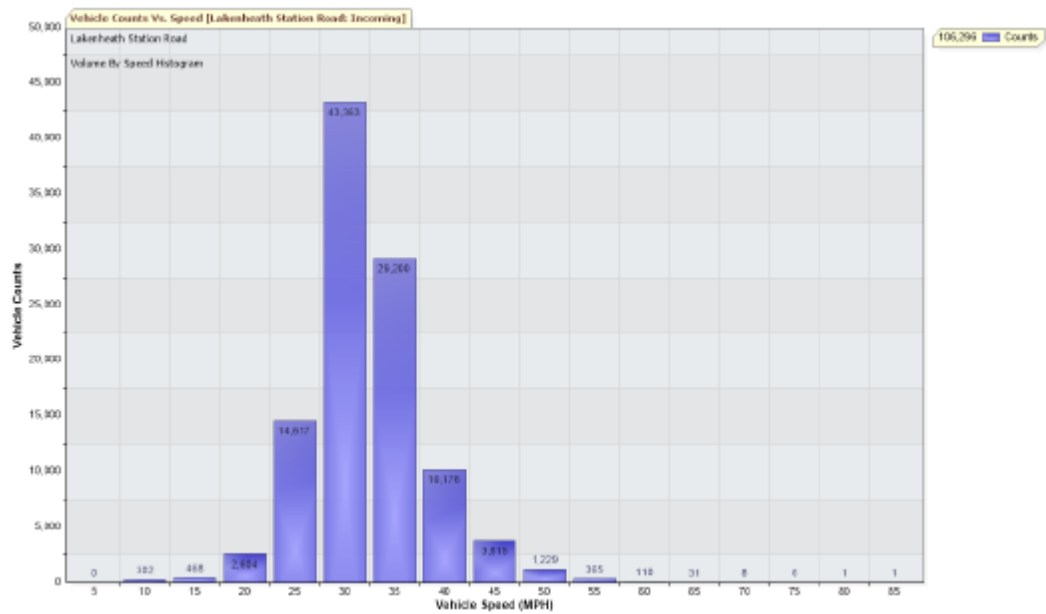
***Lakenheath Parish Council Planning Sub Committee met on 16th August 2023 to consider this application.***

***DECISION: SUPPORT***

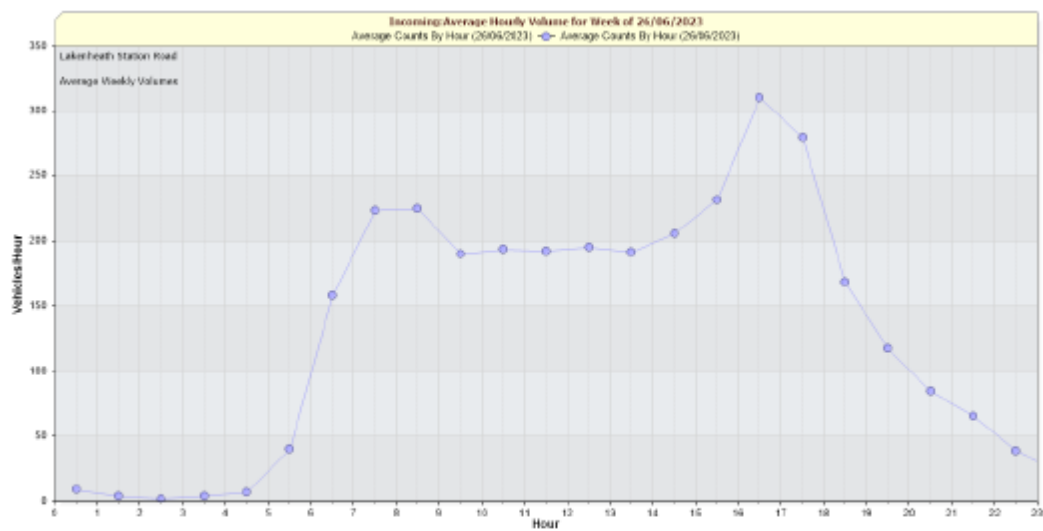
4. Date of next meeting 12<sup>th</sup> September 2023

**APPENDIX C**

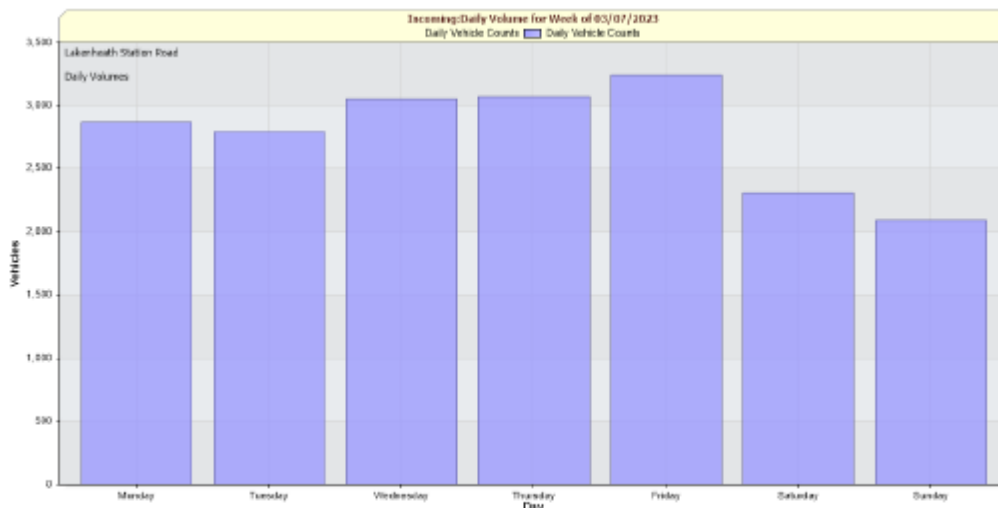
On 15 June 2023 at 10:00 the new SID was installed on the B1112 on the pole located on Station Road. The SID was positioned to monitor traffic coming into Lakenheath from Wangford. Traffic speed and counts were measured up until 13:48PM of 22 July 2023. The measurement point is 450m past the point where the 30MPH zone starts. There are between 2700 and 3600 vehicles per weekday passing this point heading into Lakenheath. There are between 2100 and 2500 vehicles per day over the weekend heading into Lakenheath. The busiest times during the week are 07:30-08:30 (Avg. 220 cars p/h) and 16:30-17:30 (Avg. 290 cars p/h). The 85th Percentile Speed (most people) travel at or below 35.0 MPH past his point. The 50th Percentile Speed (half the traffic) travel at or below 29.1 MPH past his point. The fastest speed recorded was 85MPH. There were also 157 vehicles exceeding 55MPH. The next pages show: - Speed vs vehicle counts at the point listed above. - Average hourly volumes passing this point - Typical weekly volumes passing this point. - Speed exceedances of 35MPH for this period. The solar panel has kept this SID charged throughout this entire period. Battery voltage at time of last measurement was 12.2V



15/06/2023 to 22/07/2023 on Station Road – Traffic from Wangford



Average hourly volumes heading into Lakenheath from Wangford



Typical daily volumes heading into Lakenheath from Wangford

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	3	7	10	10	9	18	33
1 - 2	4	3	4	4	7	13	9
2 - 3	7	4	4	5	1	6	8
3 - 4	8	0	3	4	2	3	2
4 - 5	10	5	10	9	10	8	10
5 - 6	41	37	50	39	52	23	18
6 - 7	105	92	112	90	102	46	34
7 - 8	113	92	110	133	91	54	33
8 - 9	68	63	80	75	33	90	40
9 - 10	48	58	67	66	34	98	62
10 - 11	52	53	66	41	42	76	80
11 - 12	58	62	76	63	43	90	68
12 - 13	77	49	62	51	69	122	67
13 - 14	64	56	67	71	72	91	76
14 - 15	70	72	64	72	87	101	77
15 - 16	80	59	76	74	70	80	81
16 - 17	89	96	115	130	120	106	66
17 - 18	91	90	65	86	116	97	91
18 - 19	95	73	79	113	86	71	85
19 - 20	86	87	65	74	74	90	73
20 - 21	49	65	71	73	56	57	48
21 - 22	41	37	31	43	50	42	44
22 - 23	27	20	18	19	27	38	22
23 - 24	17	11	18	15	16	36	9
Totals	1303	1191	1323	1360	1269	1456	1136

Exceeding Speed of 35MPH

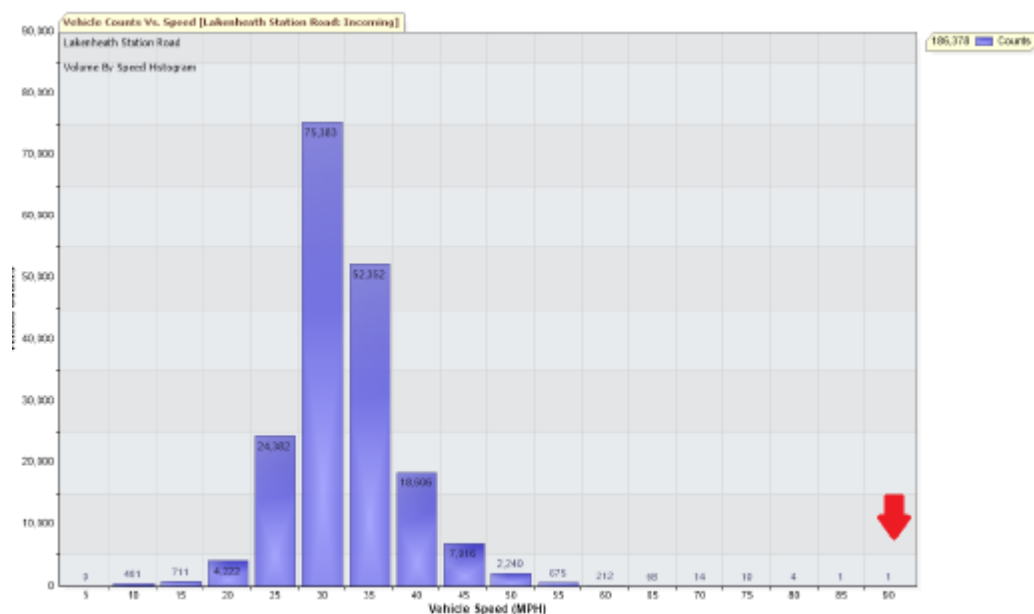
## AUGUST 2023

On 15 June 2023 at 10:00 the new SID was installed on the B1112 on the pole located on Station Road. The SID was positioned to monitor traffic coming into Lakenheath from Wangford. Traffic speed and counts were measured up until 20:00 of 19 August 2023. The measurement point is 450m past the point where the 30MPH zone starts. There are between 2900 and 3400 vehicles per weekday passing this point heading into Lakenheath. There are between 2100 and 2500 vehicles per day over the weekend heading into Lakenheath. The busiest times during the week are 07:30-08:30 (Avg. 212 cars p/h) and 16:30-17:30 (Avg. 294 cars p/h). The 85th Percentile Speed (most people) travel at or below 35.2 MPH past his point. The 50th Percentile Speed (half the traffic) travel at or below 29.2

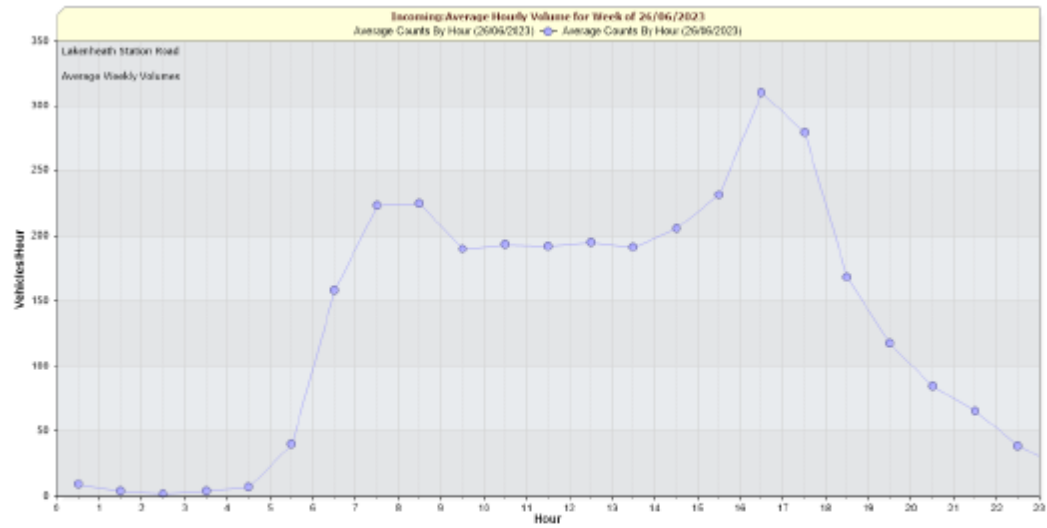
MPH past his point. The fastest speed recorded was 90MPH. There were also 310 vehicles exceeding 55MPH. The next pages show: - Stopping Distances vs Speed - Speed vs vehicle counts at the point listed above. - Average hourly volumes passing this point - Typical daily volumes passing this point. - Speed exceedances of 35MPH for this period The solar panel has kept this SID charged throughout this entire period. Battery voltage at time of last measurement was 12.5V.



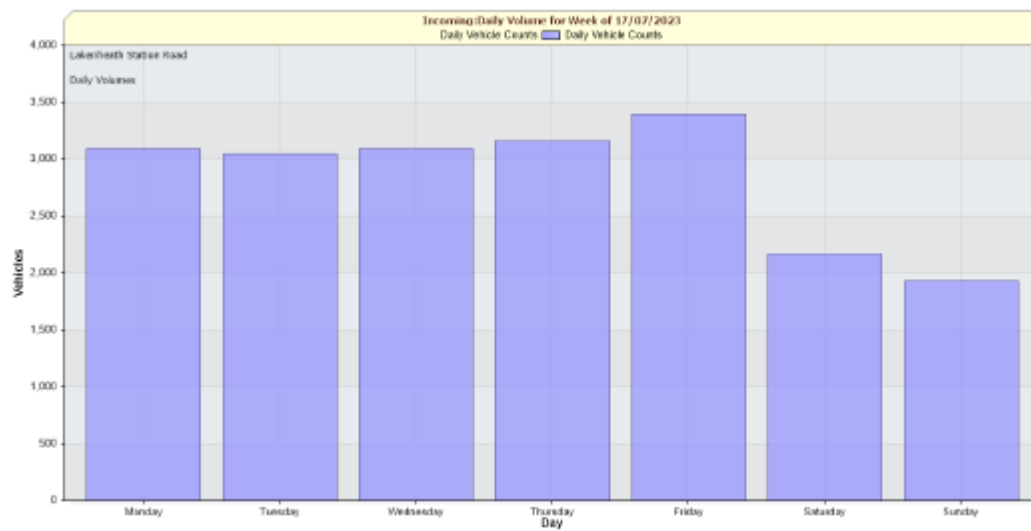
**It takes 3 times the distance to stop at 60MPH as it does to stop at 30 MPH**



**15/06/2023 to 19/08/2023 on Station Road – Traffic from Wangford**



Average hourly volumes heading into Lakenheath from Wangford



Typical daily volumes heading into Lakenheath from Wangford

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0 - 1	9	10	13	14	12	23	47
2 - 2	5	7	6	5	7	16	14
2 - 3	9	6	4	6	1	8	11
3 - 4	13	0	5	4	3	5	3
4 - 5	16	9	10	11	12	11	11
5 - 6	62	45	67	52	67	29	25
6 - 7	207	129	146	129	150	65	50
7 - 8	187	129	159	172	124	83	51
8 - 9	137	86	103	93	56	106	64
9 - 10	91	77	92	95	61	124	103
10 - 11	78	76	84	60	67	95	124
11 - 12	98	83	98	76	67	122	126
12 - 13	119	68	84	80	91	154	119
13 - 14	119	78	88	92	101	118	117
14 - 15	120	109	91	96	110	179	145
15 - 16	135	81	110	109	102	135	147
16 - 17	163	128	158	167	157	177	137
17 - 18	161	133	92	121	152	175	158
18 - 19	158	99	120	146	123	128	146
19 - 20	135	113	80	104	102	142	129
20 - 21	88	88	94	99	88	104	74
21 - 22	63	49	42	59	63	66	64
22 - 23	38	25	27	23	39	54	37
23 - 24	29	17	21	19	29	57	24
<b>Totals</b>	<b>2240</b>	<b>1645</b>	<b>1794</b>	<b>1832</b>	<b>1784</b>	<b>2176</b>	<b>1926</b>

Exceeding Speed of 35MPH

# ERISWELL ROAD DEVICE (OLDER MACHINE)

For Project: Eriswell road (New)

Project Notes:

Location/Name: Incoming

Report Generated: 21/07/2023 13:08

Speed Intervals: 5 MPH

Time Intervals: Instant

Traffic Report From: 30/05/2023 15:00:00 through 21/07/2023 12:59:59

85th Percentile Speed: 33 MPH

85th Percentile Vehicles: 181058

Max Speed: 90 MPH on 19/07/2023 23:50:00

Total Vehicles: 213010

AADT: 4102

Volumes - weekly counts

	Time	5 Day	7 Day					
Average Daily		4651	4146					
AM Peak	08:00	285	253					
PM Peak	04:00	646	525					
Speed								
Speed Limit:	30							
85th Percentile Speed:	33							
Average Speed:	28.13							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
Count over limit	7097	10115	12095	12245	9157	6980	6367	
% over limit	30.8	27.6	27.5	28.2	29.2	36.8	40.7	
Avg Speeder	33.5	33.5	33.6	33.6	33.5	33.8	33.9	

