



## **Lakenheath Parish Council**

The Parish Office

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## **AGENDA**

### **LAKENHEATH PARISH COUNCIL MEETING**

**At the METHODIST CHAPEL, BACK STREET, LAKENHEATH  
TO BE HELD ON MONDAY 4<sup>th</sup> March 2024 at 7pm**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND. The public may make their views known at the Public Participation item:

"Representations from members of the Public" on this agenda

**Three minutes are allotted for each person, *the public may not speak at any other time***

2024/178 **Chairman's welcome and confirmation of recording**

2024/179 **Apologies for Absence**

2024/180 **Public Participation: Representations from Members of the Public** limited to 3 minutes each person: it is advised that generally no decisions will be made

2024/181 **Reports & Questions**

- a. Update from Sqn Leader S Geary
- b. Update from West Suffolk District Councillor
- c. Update from Suffolk County Councillor
- d. Report from Lucy Sagrott, Active Communities Lead, Brandon Leisure Centre on outreach sessions

2024/182 **Confirmation of accuracy of the Minutes of the LPC Meeting held on 5<sup>th</sup> February 2024 (PAPER A)**

2024/183 **Payment of Accounts** (PAPERS at B to follow)

- a. Bank reconciliation
- b. Payment of accounts
- c. Out-Turn Report

2024/184 **Parish Report**- Chairman/ Clerk on recent and forthcoming issues/ topics

- a. To discuss the Post Office closure (email sent 27/02/2024)

- b. Update on new School
- c. Update on old school building
- d. Update on Lakenheath Times
- e. Update on 17 Cemetery Road
  - (i) Conveyances (papers on the night), Land Registry
  - (ii) Repair/ refurbishment schedule update
  - (iii) Sale of equipment/ machinery

#### 2024/185 **Lakenheath Parish Councillor/ Officer Reports**

##### **To receive reports from**

- a. Business forum (Cllr W Overy)
- b. Environmental update (Cllr J Cahill)
- c. Lakenheath Streetlights (Cllr I Frost)
- d. SID Report (Clerk) **(PAPER C)**
- e. Speedwatch team (Cllr P Gyte)
- f. Neighbourhood Plan / High Street regeneration (Cllr Kelly)
- g. Planning Sub Committee:
  - (i) Notes from meeting held on 21<sup>st</sup> February 2024 **(PAPER D)** and
  - (ii) Update on street names at the Eriswell Road development site **(PAPER E)**
- h. Update on Lakenheath Times Review meeting
- i. To arrange a meeting to review the 2023 Christmas street decorations

#### 2024/186 **Matters relating to Lakenheath Cemetery**

- a. Cemetery Committee Report

#### 2024/187 **Matters relating to Street Furniture**

- a. Red Telephone boxes: update from Cllr Hastings on a plan which will allow all village groups to display their activities on a rota basis.

#### 2024/188 **Grant Requests**

- a. Consolidated Charities Allotment: deferred from February meeting: additional quotations **(PAPER F)**
- b. Lakenheath Over 65's Celebratory Lunch **(to follow)**

#### 2024/189 **Matters relating to Governance**

- a. To review the LPC Standing Orders **(PAPER G)**
- b. To review the LPC Financial Regulations **(deferral requested pending advice from RFO)**
- c. To review the LPC Complaints Policy **(PAPER H)**
- d. To review the LPC Data Protection Policy **(PAPER I)**
- e. To review the LPC Freedom of Information Policy **(PAPER J)**

- f. To review the LPC Media Policy (**PAPER K**)
- g. To review the LPC Social Media Policy (**PAPER L**)
- h. To review the LPC Model Publication Scheme (**PAPER M**)
- i. To review the LPC SARS form and procedure (**PAPER N**)
- j. Asset register to be reviewed after sale proceedings are concluded

2024/190 **Items for Future Meetings**

2024/191 **Such other business which, in the opinion of the Chairman,** should be considered as a matter of urgency

2024/192 **Information**

2024/193 **MATTERS TO BE TAKEN UNDER EXEMPTION**

It is recommended that in view of the confidential nature of the following items, which relates to business/ confidential matters of other individuals, the public shall be excluded while the following item is discussed. This is in accordance to the Public Bodies (Admission to meetings) Act 1960, as amended by the Local Government Act 1972