



Lakenheath Parish Council

The Parish Office

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## **AGENDA**

**of the LAKENHEATH PARISH COUNCIL MEETING to be held at the METHODIST CHAPEL,  
BACK STREET, LAKENHEATH  
on MONDAY 6<sup>th</sup> June 2022 at 7pm in the Methodist Chapel Back Street Lakenheath  
THE PRESS & PUBLIC ARE WELCOME TO ATTEND THIS MEETING**

A PARISHIONER MAY RAISE AN ISSUE OF CONCERN AT ITEM 2022/51 OF THIS AGENDA - 15 MINUTES WILL BE ALLOWED FOR THIS ITEM AND SPEAKERS WILL BE RESTRICTED TO 3 MINUTES (There will be no discussion or decisions made relating to any matter raised by a member of the public)

2022/48 **Apologies** for Absence

2022/49 **Declarations of Interest**-Councillors to confirm any changes to their Declarations of Interest

2022/50 **Confirmation of the accuracy of the Minutes of the Meetings held on 9<sup>th</sup> May 2022**  
(Paper A)

2022/51 **Representations from Members of the Public**

2022/52 **Reports & Questions**

- (a) RAF Commander Lakenheath
- (b) Forest Heath District Council
- (c) Suffolk County Council

2022/53 **Lakenheath Financial Matters**

- (a) Payments of Accounts
  - (b) Bank Reconciliation
  - (c) Internal Audit/Review
- (Paper B: on the night)

2022/54 **Lakenheath Planning Matters**

- (a) To receive a report from the Planning Committee of the meeting held on 30<sup>th</sup> May 2022
- (b) To consider and confirm the Planning Committee Terms of Reference  
(Paper C)
- (c) To Note: West Suffolk Council Local Plan Exhibition: venue and time- Lakenheath Peace Memorial Hall Thursday 30 June 3pm to 7pm
- (d) Outstanding applications/applications received after publication of the agenda.

2022/55 **To receive reports from**

- (i) Jubilee celebrations committee
- (ii) Neighbourhood Plan update, to include:
  - a. High Street Regeneration Scheme Business Forum
  - b. Environmental update
- (ii) Speed watch group
- (iii) Adult gym initiative: update on purchase and installation
- (iv) To review the Annual Assembly held on 16<sup>th</sup> May 2022

2022/56 **Lakenheath Cemetery**

- (a) To receive a Cemetery Report
- (b) To confirm any Grants of Exclusive Rights of Burial
- (c) To consider a request from Mildenhall Monuments: In order for memorial masons to maintain their fixing license with NAMM (the National Association of Memorial Masons) we have to be observed carrying out this task. It has to be on a memorial which our assessor sees us putting in place to ensure we do it correctly, and we can then maintain our qualification. We do not have any grassed areas on our work premises to do this assessment, so we were wondering if the Parish Council would allow us to do this at Lakenheath cemetery?

2022/57 **To consider grant requests**

- (i) S:137 Grant requests: to discuss and consider any grant applications received
  - a. Lakenheath Playing Field Association accounts 2019 and 2020 and Charity Commission report (as requested May meeting)  
(Paper D)

2022/58 **To consider a complaint from a member of the public** concerning the pollarding of the lime trees at the Churchyard (Lakenheath Times, June edition, page 22)

2022/59 **To consider the streetlight work undertaken and the options available to the Parish Council** (Summary sent to councillors by email 31.05.2022)

2022/60 **To consider the Playing Fields** (item from last meeting `suggestions`)

2022/61 **To consider the location of the SID posts** (item from last meeting `suggestions`)

2022/62 **To consider Mutford Green**: appearance, some homemade dropped kerbs, and cars parked on the Green (item from last meeting `suggestions`)

2022/63 **Items for Future Meetings**: July meeting- Caudle Ave, footpath (Chairman)

2022/64 **Such other business** which, in the opinion of the Chairman, should be considered as a matter of urgency

2022/65 **Council to consider excluding the public for agenda items below: confidential/business items.**

- a. Update on clerk vacancy
- b. Staffing matters

Date of next Meeting: 4<sup>th</sup> July 2022 at 7pm in the Methodist Chapel, Back Street Lakenheath.