

**LAKENHEATH PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
at the METHODIST CHAPEL, BACK STREET, LAKENHEATH
ON MONDAY 9th JANUARY 2023 at 7pm**

AGENDA

THE PRESS & PUBLIC ARE WELCOME TO ATTEND THIS MEETING
A PARISHIONER MAY RAISE AN ISSUE OF CONCERN AT THE DESIGNATED ITEM ON THE AGENDA
15 MINUTES WILL BE ALLOWED FOR THIS ITEM AND **SPEAKERS WILL BE RESTRICTED TO 3 MINUTES**

(There will be no discussion or decisions)

2023/184	Chairman's welcome and any Apologies received	
2023/185	Declarations of Interest	
2023/186	Representations from Members of the Public (limit of 3 minutes each speaker)	
2023/187	To receive Reports & Questions from	
a.	Lakenheath RAF representative: Sqn. Ldr. S Geary	
b.	West Suffolk District Councillor Member: D/Cllr S Frost and/or D/Cllr C Noble	
c.	Suffolk County Councillor Member: C/Cllr C Noble	
d.	Sedge Fen Village Hall conversion: update from Mrs W Barnes	
2023/188	Minutes of the Meeting held on 5th December 2022	
a.	To agree the accuracy of the minutes of the meeting held on 5 th December 2022	PAPER A
2023/189	Financial Matters	
a.	To consider the Financial Reports from Mrs C Shimmon, RFO (i) Payments of Accounts (ii) Bank Reconciliation (iii) 2022/23 Budget Virement (iv) Precept Setting – 2023/24 - setting thereof and Chairman to sign off	PAPERS at B to follow
2023/190	Parish Report- Chairman/ Clerk on recent and forthcoming issues/ topics	
a.	Update on newly planted trees at Mutford Green, complaint/ right of way (clerk)	PAPER C
b.	Update on the appointment of a Lakenheath Footpaths/ Open Spaces Warden (clerk)	
c.	Update from clerk on repairs to playground (buddy swing)	
2023/191	Items from previous meeting	
	(i) Change of venue for parish council meetings (Cllr Hastings) (ii) Public toilets: cleaning contractors (Cllr Hastings) (iii) Speed gun (Clr P Gyte) (iv) To consider the purchase of two up to date speed indicator devices- report from clerk	PAPER D PAPER E
2023/192	Matters relating to Planning	
a.	To receive the Report from the Planning Committee of the meeting held on 21 st December 2022	PAPER F
2023/193	Lakenheath Parish Reports	
a.	To receive reports/ updates from: (i) Neighbourhood Planning Group including High Street Regeneration Scheme (Cllr G Kelly) (ii) Business Forum (Cllr W Overy) (iii) LPC Facebook page (Cllr W Overy) (iv) Environmental update (Cllr J Cahill) (v) CCTV project (vi) Results of Christmas competition (Cllr J Hastings)	

	(vii) To consider the letter from Headway regarding a mobile provision	
2023/194	Matters relating to Lakenheath Times	
a.	Update on Lakenheath Times village newsletter (Cllrs Overy & Kelly)	
2023/195	Matters relating to Streetlights and Street Furniture	
a.	Update on streetlight improvement project (Cllr I Frost)	
2023/196	Matters relating to Lakenheath Cemetery/ Yard	
a.	To receive the Cemetery Report (Cemetery Committee) to include outcome of tree inspection	
b.	Theft 6 th October 2022 at the Village Keepers yard: update from clerk, to include (i) Insurer's progress (Zurich) (ii) Trailer purchase	
2023/197	Grant Requests	
a.	To consider the grant request from the Trustees of Lakenheath Peace Memorial Hall	PAPER G
2023/198	Governance	
a.	To review LPC Financial Regulations	PAPER H
b.	To review the LPC Asset Register	PAPER I
c.	To review the LPC Complaints Policy	PAPER J
d.	To review the LPC Data Protection Policy	PAPER K
e.	To review the LPC Freedom of Information Policy	PAPER L
f.	To consider adopting an LPC Media Policy	PAPER M
g.	To consider adopting a Model Publication Scheme	PAPER N
h.	To consider adopting a Social Media Policy	PAPER O
i.	To consider adopting a SARS (Subject Access Request) form	PAPER P
2023/199	Items for forthcoming meetings	
a.	Suggested items for forthcoming meetings and items carried forward	
2203/200	Councillors to consider excluding the public for agenda items due to the confidential nature of the following items	